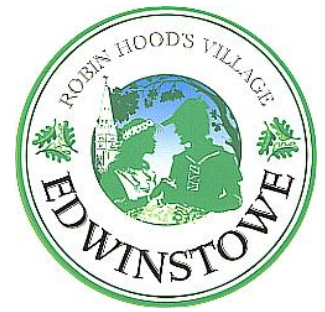


Edwinstowe Parish Council

Working to make a difference

Parish Clerk - Alice Dunn



Notice of the **Annual General Meeting of the Parish Council** to be held on **Wednesday 14th May 2025** preceded by the **Annual Meeting of the Parish Council** and followed immediately by the **Ordinary Meeting of the Council**, in the Council Chambers, Village Hall, Edwinstowe.

A G E N D A

Meeting opened by the Chairman.

- 25/001** To elect a Chairman for the ensuing year
- 25/002** To receive the Chairman's Declaration of Acceptance of Office
- 25/003** To elect a Vice Chairman for the ensuing year
- 25/004** To receive the Vice Chairman's Declaration of Acceptance of Office
- 25/005** Councillors Register of Members Interest Form
- 25/006** To appoint Chairs / representatives onto Sub Committees, Committees and Organisations

N.B. Working Groups & Sub Committees are closed meetings with no decision-making powers; Committees are public meetings with the ability to make decisions. (Working Groups & Sub Committees can include non-council members.)

- i. Finance & Governance Committee
- ii. Human Resources Committee
- iii. Events Committee
- iv. Cemetery Working Group
- v. Allotment Working Group
- vi. Parks & Open Spaces Working Group
- vii. S106 Working Group

- viii. Village Hall Committee
- ix. Sherwood Forest Trust
- x. Sherwood Education Partnership
- xi. H & S Representatives

25/007

To formally approve the following policies and procedures

No changes have been made since approval at either last year's Annual Meeting or Full Council Meetings throughout the year.

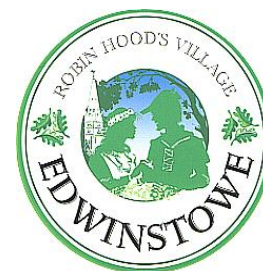
- Business Continuity Plan
- Cemetery Regulations
- Complaints Procedure
- Councillor Code of Conduct
- Document Retention
- Financial Regulations
- GDPR
- Health & Safety Policy
- Model Publication Scheme
- Play Area Inspections
- Press & Media Policy
- Procurement Policy
- Reserves Policy
- Risk Assessment Policy
- Risk Management Policy
- Scheme of Delegation
- Standing Orders

- HR Policies (as approved by HR Committee)
 - Absence Policy
 - Annual Leave Policy
 - Bullying & Harassment Policy
 - Disciplinary Procedure
 - Employee Appraisal & Review Policy & Record
 - Employee Conduct
 - Equal Opportunities
 - Equality & Diversity
 - Flexible Working Policy
 - Gifts & Hospitality
 - Grievance Procedure
 - Lone Working Policy
 - Parental Leave Policy
 - Public Complaints Procedure
 - Recruitment & Selection Policy
 - Sickness Absence Policy
 - Training & Development Policy

Edwinstowe Parish Council

Working to make a difference

Tel: (01623) 824243
email – info@edwinstowe.co.uk



Notice of the Ordinary Meeting of the Full Council to be held on Wednesday 14th May 2025, immediately following the Annual Parish Meeting. The meeting will be held at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

A G E N D A

- 25/008 Welcome by the Chair**
- 25/009 Receive Apologies and Reasons for Absence**
- 25/010 Disclosures of Interests by Members**
- 25/011 Approve Minutes of the Full Council Meeting held on Wednesday 9th April 2025 – previously circulated**
- 25/012 Matters Arising – not on the agenda**
- 25/013 Report from County Councillor**
- 25/014 Report from District Councillors**
- 25/015 Public Participation. Standing Orders will be suspended for the duration of this agenda item.**
- 25/016 To receive questions from councillors.**
- 25/017 To receive draft minutes and reports from committees, sub-committees and working groups.**
- 25/018 Parks & Open Spaces**
- i. Fourth Avenue Play Area – Bowling Green
 - ii. Jubilee Park – Multi Use Games Area
 - iii. Robin Hood Colts – John Benson Pavillion
 - iv. Allotment
 - Vacant Plots & Waiting List
 - Date for AGM
- 25/019 Buildings & Facilities**
- i. Village Hall
 - ii. Mansfield Road Toilets
- 25/020 Finance & Governance Matters**
- i. Approval of April Income and Expenditure and Reserve Accounts
 - ii. Approval of Internal Audit for 2024.25 – previously circulated with agenda for consideration and review
 - iii. Approval of Annual Governance Statement 2024.25 – previously circulated with agenda for consideration and review

- iv. Approval of Accounting Statements 2024.25 – previously circulated with agenda for consideration and review
- v. Notice of Formal Inspection of End of Year Accounts 2024.25 – Monday 3rd June to Friday 14th July 2025
- vi. Bills for Payment
- vii. Late Bills for Payment
- viii. Emergency Plan Update
- ix. Meeting with RSPB
- x. Update on infrastructure – Cllr Troop

25/021 Correspondence

25/022 Planning Matters Applications
25/00213/FUL

Installation of fixed net practice facility
Edwinstowe Cricket Club Pavillion

25/00668/DISCON

Request for discharge of conditions
Former Thoresby Colliery

25/00709/DISCON

Request for confirmation of discharge of conditions
Former Thoresby Colliery

25/00681/DISCON

Request for confirmation of discharge of conditions
Former Thoresby Colliery

Decisions

25/00565/CMA

Installation of 1 new kiosk to house motor control centre equipment
Sewage Treatment Works, Ollerton Road
No objection

25/00440/NMA

Non material amendment to support replacement house types
Former Thoresby Colliery
Application Permitted

25/00267/HOUSE

Single storey rear extension, garage roof replacement
14 Greendale Avenue
Application Permitted

25/00244/HOUSE

Single storey rear extension
70 Mansfield Road
Application Permitted

22/01922/RMAM

Application for the approval of reserved matters
Former Thoresby Colliery
Application Permitted

25/023 To resolve to exclude the Press and Public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960

Confidential Matters

a. Staffing Matters

25/024 **Date of Next Meetings –**

Full Council – Wednesday 11th June 2025

Events Committee – Wednesday 4th June 2025