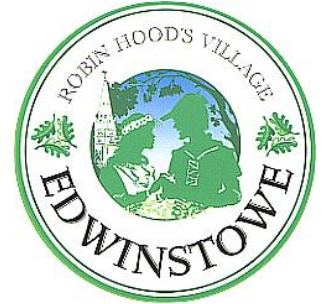


Edwinstowe Parish Council

Working to make a difference



Parish Clerk

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Minutes of the Full Council Meeting of the Parish Council held on Wednesday 9th August 2023 at 7.00pm in the Council Chambers, Village Hall, Edwinstowe.

Present: Cllrs Parkin (Chair), J Peck (Vice-Chair), Ayre, Brooks, Callieu, Freeman, Peacock, Steele, Troop, Watkinson. Locum Clerk

Apologies: None

A G E N D A

- 23/055 Welcome by the Chair**
The Chair opened the meeting, welcomed all present and asked if anyone was recording – no-one was.
- 23/056 Receive Apologies and Reasons for Absence**
NONE
- 23/057 Disclosures of Interests by Members**
NONE
- 23/058 Approve Minutes of the Full Council Meeting held on Wednesday 12th July 2023**
– previously circulated
Minutes were approved unanimously and signed by the Chair.
- 23/059 Matters Arising – not on the agenda**
Hearing System – Cllr Ayre gave details to the Clerk.
- 23/060 Public Participation. Standing Orders will be suspended for the duration of this agenda item.**
NONE
- 23/061 To receive any questions from councillors.**
Cllr J Peck requested an update on the Winding Wheel Meeting.

RESOLVED: - Clerk to arrange meeting.

23/062

To receive draft minutes and reports from committees, sub-committees and working groups

- i. Amenities Committee – 19th July 2023 – to be circulated
Noted. The council is now moving forward with projects.
Councillors were reminded that they are all members of the Amenities Committee and to submit apologies if unable to attend.
- ii. Tour of Britain Meeting
Most of the meeting concerned the management of traffic and parking.
NCC would like 10 VIP spaces to be coned off in the Mansfield Road car park – **agreed unanimously**.

RESOLVED: - Clerk to make signs and cone off spaces

NCC would like to use our stalls for businesses and community groups on the morning – **agreed unanimously**.

RESOLVED: - Clerk to arrange

Signage was requested directing visitors to the High Street to support local businesses.

- iii. Allotment Meeting – 2nd August 2023 – to be circulated
The meeting was well attended with 29 allotment holders and 6 councillors. Useful comments and observations were raised. The Parish Council to work through the waiting list and allocate plots asap.

RESOLVED: - Clerk to contact waiting list to arrange site visits

23/063

Parks & Open Spaces

- i. Cemetery Working Group Membership
It was proposed to have a focused Working Group to look at specific projects including –
 - Rules concerning benches
 - Policy on children's graves
 - Updating the rules & regulations

The group would report back to Full Council for approval.
Membership of Working Group – Cllrs Ayre, Callieu, K Peck, Jason and Duncan
Agreed unanimously

RESOLVED: - Clerk to arrange meeting

- ii. Environmental Working Group – Cllr Troop
Cllr Troop to provide a clear remit for the Environmental Working Group for next agenda.

RESOLVED: - Agenda item for September

- iii. Car Park & Play Area Signs Audit – to be circulated
Ongoing
- iv. Height Barrier – East Lane Car Park
After a lengthy discussion, it was agreed not to purchase a height restriction barrier as this could also prevent works vehicles from accessing the car park. It was agreed to provide additional wording on all car park signs – NO OVERNIGHT CAMPING

RESOLVED: - Clerk to order lettering

- v. Cemetery Benches Overall Plan
Project for Cemetery Working Group
- vi. Conservation Area Walkabout – Update
Very useful meeting – some actions already happening.
It is unclear whether new businesses to the High Street are informed of conservation area rules in respect of signage etc. The Parish Council should be more proactive in ensuring businesses are aware of the rules.

RESOLVED: - Clerk to request a copy of conservation area guidance.

- vii. Allotment Working Group Membership
This will consist of three councillors and the five allotment holders who have expressed an interest. It is not a decision-making group and any suggestions will need to be agreed by Full Council.
Cllrs Brooks, Troop and Watkinson were proposed.
Agreed by majority

RESOLVED: - Clerk to arrange meeting

- viii. St Mary's Church Rooms Boundary Fence
Both suggestions are acceptable.

RESOLVED: - Clerk to send email.

23/064

Buildings & Facilities

- i. Solar Panels – start date
Scheduled to start w/c 29th August 2023.

RESOLVED: - Clerk to inform Robin Hood Colts

- ii. Handrail in War Memorial Garden – update
Ongoing – quote for the handrail has been requested from local firm.
- iii. Public Toilets – Cllr Parkin
Ongoing – local company is assisting with design

23/065

Finance & Governance Matters

- i. Approval of July Accounts and Reserves – previously circulated
- ii. Bills for Payment – previously circulated
- iii. Late Bills for Payment – to be circulated
Items i-iii were approved unanimously.

RESOLVED: - Clerk to raise payments

- iv. Emergency Plan – Cllr Troop
Cllr Troop and Clerk to Emergency Plan and bring back to future meeting.

23/066

Planning Matters – click on the link to open documents relating to the planning reference

[23/01153/FUL](#)

Erection of a detached bungalow (resubmission)
11 Friend Lane

[23/01181/HOUSE](#)

Proposed side extension to replace existing outbuilding
and material alterations to existing dwelling.
2 Birkland Drive

[23/01236/NMA](#)

Application for a non-material amendment to change the
flat roofing system attached to planning application
20/02196/FUL
Edwinstowe House Centre for Business Excellence High
Street

[23/01239/LDCP](#)

Application for lawful development certificate for
proposed demolition of single storey rear extension and
erection of new single storey rear extension.
48 Occupation Lane

Decisions

[23/00850/HOUSE](#)

Proposed side extension to the existing conservatory and
replace the glass conservatory roof with a flat roof
57 Mansfield Road – **GRANT HOUSEHOLDER APPLICATION**

[23/00909/HOUSE](#)

Demolish existing car port and conservatory. Single storey side and rear extension
4 Abbey Road – **APPLICATION PERMITTED**

[23/01124/NMA](#)

Application for a non-material amendment to planning permission 19/00446/FUL to amend the colour of the UPVC fascia and soffit from anthracite to black painted timber. Former Manvers Arms Public House Mansfield Road – **APPLICATION PERMITTED**

Cllr Parkin proposed that planning applications are circulated to councillors; comments to be received within 48 hours; Clerk to send comments to NSDC (no comments to be made by Cllrs Brooks and Freeman). Seconded Cllr Freeman.
Agreed unanimously.

23/067

Report from County Councillor

C/Cllr Carlton reported the following: -

- Repairs on Paddock Close and Fourth Avenue are complete
- Fifth Avenue pavement repairs – hopefully by end of August
- Water fluoridation to be extended across the county
- School on Thoresby Vale – now looking at September 2025
- Robin Hood Avenue potholes – full resurfacing has been requested, dates not yet confirmed
- Beardsley Road – early September
- NCC are looking at possibility of selling County Hall

23/068

Report from District Councillors

D/Cllr Peacock – Newark and Sherwood Community Lottery is a weekly lottery that raises money for good causes in Newark and Sherwood District. All good causes supported by the lottery will benefit Newark and Sherwood District and its residents. See link below.

[Newark and Sherwood Community Lottery: Easy online fundraising for good causes - Newark and Sherwood Community Lottery \(newarkandsherwoodlottery.co.uk\)](http://newarkandsherwoodlottery.co.uk)

Clerk to circulate information – noticeboards, magazine, website etc

D/Cllr Freeman – currently in the final stages of the review of the Local Development Plan.

The recent walkabout with the housing team highlighted very few issues in Edwinstowe.

Need to establish who is responsible for various areas of land in Edwinstowe.

Clerk to create land map of Edwinstowe showing ownership & responsibility.

D/Cllr Brooks would like a map/plan showing grass cutting responsibilities. **Clerk to provide.**

Concern was raised over the traffic congestion that will result during the works to Ollerton roundabout which are scheduled to take some considerable time.
Chair of D/Cllr Planning Committee to write a letter requesting a plan for the management of traffic during the works.

23/069 Confidential Minutes saved separately

23/070 Date of next meeting – Wednesday 20th September 2023

Meeting closed – 2100hrs