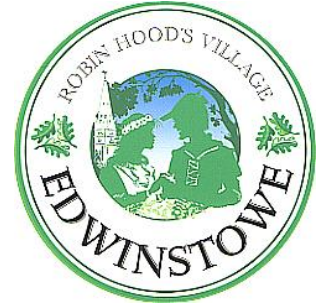


# Edwinstowe Parish Council

*Working to make a difference*



**Alice Dunn – Parish Clerk**

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Minutes of the Full Council Meeting of the Parish Council held on Thursday 28<sup>th</sup> September 2023 at 7.00pm in the Council Chambers, Village Hall, Edwinstowe.

Present: Cllrs Parkin (Chair), J Peck (Vice Chair), Brooks & K Peck. Clerk. No members of the public

## **A G E N D A**

### **23/071 Welcome by the Chair**

The Chair opened the meeting and welcomed those present. The Chair congratulated Edwinstowe in Bloom for their recent achievement of two silver awards in this year's competition.

The Chair reported criminal damage to trees on the Fourth Avenue play area – Clerk to report to police and NSDC for CCTV coverage.

Chair to attend the licensing of the new vicar of St Mary's Church.

### **23/072 Receive Apologies and Reasons for Absence**

Reasons were approved unanimously

### **23/073 Disclosures of Interests by Members**

NONE

### **23/074 Approve Minutes of the Full Council Meeting held on Wednesday 9<sup>th</sup> August 2023 – previously circulated**

Minutes were approved and signed by the Chair

### **23/075 Matters Arising – not on the agenda**

NONE

### **23/076 Public Participation. Standing Orders will be suspended for the duration of this agenda item.**

NONE

**23/077**

**To receive any questions from councillors.**

Cllr J Peck requested a review of the system for considering planning applications.

RESOLVED: - Agenda item for October meeting

**23/078**

**To receive draft minutes and reports from committees, sub-committees and working groups**

- i. Amenities Committee – 6<sup>th</sup> September 2023 – previously circulated  
Noted – most items on agenda for discussion
- ii. Events Committee – 4<sup>th</sup> September 2023
  - Tour of Britain – verbal report  
Very successful, well attended event
  - Christmas Update – verbal report  
Cllr K Peck and Clerk to meet to discuss the budget
- iii. Winding Wheel Meeting – verbal update  
Progress has been made. There were no issues at NSDC or the developer.  
Due to the delays, the plans need resubmitting for approval – location as before.
- iv. S106 Meeting – verbal update  
The working groups to decide on applications was agreed – Chair of Parish Council/District Ward member for Edwinstowe/Representative of developer.  
Clerk to seek clarification of Working Group membership requirements.

**23/079**

**Parks & Open Spaces**

- i. Lengthsman Scheme – update  
The agreement has been signed and returned to NCC/VIA. This should mean an income of £1,300 for works completed by the Parish Council on behalf of NCC/VIA. Clerk to complete forms
- ii. Allotments – verbal update  
Edwinstowe in Bloom are the top of the waiting list. A suitable plot has become vacant. Clerk to inform Edwinstowe in Bloom

Letters have been sent to 3 plot holders who have not cultivated their plots in accordance with their agreements 2 on notice, 1 with 28 day notice to cultivate.

**23/080**

**Buildings & Facilities**

- i. Solar Panels – update  
Now complete.

RESOLVED: - Clerk to arrange meeting with Robin Hood Colts

- ii. Handrail in War Memorial Garden – update  
Awaiting planning permission
- iii. Village Hall Survey – update  
Village Hall Working Group – Cllrs Parkin, J Peck and Callieu  
Clerk to arrange meeting
- iv. Village Mosaic Map – previously circulated  
Agreed to withdraw the application.  
Clerk to inform NSDC
- v. Switch to BT – previously circulated  
Agreed to switch – Clerk to arrange
- vi. Office Hours – previously circulated  
Approved unanimously
- vii. Christmas Office Hours  
It was agreed unanimously for a reduced staff coverage over the Christmas break. Staff members who are not working to take annual leave.  
Clerk to circulate details to councillors. Please note:- all annual leave is logged and recorded – records kept in the office.  
Clerk to purchase wall chart of leave.
- viii. Village Hall Drains – previously circulated  
Clerk to meet with Chair of Village Hall Committee for more information.

**23/081**

**Finance & Governance Matters**

- i. Approval of August Accounts and Reserves – previously circulated  
Approved unanimously
- ii. Bills for Payment – previously circulated  
Approved unanimously
- iii. Late Bills for Payment – to be circulated  
Approved unanimously
- iv. External Audit Report – Conclusion of 2022.23 Audit – previously circulated  
The Clerk reported external auditor comments – lack of documentation for financial year 2022.23 and the need to change the accounting process to income/expenditure.  
Noted and approved unanimously.
- v. NSDC Community Chest Grants – Now Open – previously circulated  
After a discussion it was agreed to apply for funding for additional litter bins, including dog bins

**23/082**

**Correspondence**

- i. NCC – Public Consultation on Nottinghamshire Waste Local Plan – previously circulated  
Noted

- ii. NSDC – Winter Service Assistance – previously circulated  
Clerk to meet with Amenity Supervisor to discuss requirements
- iii. Union Flag for War Memorial – previously circulated  
Unanimously approved to order new flag and to order a Ukrainian flag for the Village Hall.
- iv. Warm Homes on Prescription – NSDC  
Noted

**23/083**      **Planning Matters –** click on the link to open documents relating to the planning reference

[23/01291/HOUSE](#)      Demolish existing rear store. Two storey rear extension with loft conversion and balcony. Two dormer windows to front elevation. Alteration to roof above bay window. Rendering to house, extension and proposed new garage  
Rufford View, Clipstone Road

**EPC Comment – no objection**

**Decisions –** click on the link to open documents relating to the planning reference

23/00668/HOUSE      Erect single storey rear extension (part retrospective)  
2 St Mary’s Drive – **APPLICATION REFUSED**

23/01181/HOUSE      Proposed side extension to replace existing outbuilding and material alterations to existing dwelling  
2 Birkland Drive – **APPLICATION REFUSED**

23/01236/NMA      Application for a non-material amendment to change the flat roofing system attached to planning application  
20/02196/FUL  
Edwinstowe House Centre For Business Excellence High Street – **APPLICATION PERMITTED**

23/01239/LDCP      Application for lawful development certificate for proposed demolition of single storey rear extension and erection of new single storey rear extension  
48 Occupation Lane – **CERTIFICATE ISSUED**

23/01410/NMA      Application for a non-material amendment to planning permission 19/01865/RMAM to amend the approved plans | Former Thoresby Colliery Ollerton Road – **APPLICATION PERMITTED**

**23/084 Report from County Councillor**

Not present

**23/085 Report from District Councillors**

Time has been spent setting up meetings for the next four years.

The Local Development Plan has been approved for the next four years.

**23/086 Confidential Minutes saved separately**

**23/087 Date of next meeting – Wednesday 18<sup>th</sup> October 2023 immediately after the Allotment Working Group Meeting**

Meeting closed 8.35pm