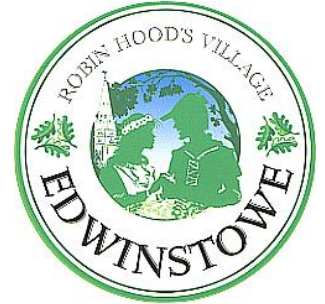


# Edwinstowe Parish Council

*Working to make a difference*



**Clerk – Alice Dunn**

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Minutes of the Full Council Meeting of the Parish Council held on Wednesday 25<sup>th</sup> October 2023 at 7.00pm in the Council Chambers, Village Hall, Edwinstowe.

Present: - Cllrs Parkin (Chair), J Peck (Vice-Chair), Ayre, Brooks, Callieu, Freeman, Peacock, K Peck, Steele, Troop, Watkinson. Parish Clerk

Apologies: - None

## **MINUTES**

**23/088**

### **Welcome by the Chair**

The Chair opened the meeting, welcomed all present.

**23/089**

### **Receive Apologies and Reasons for Absence**

Reasons were approved unanimously

**23/090**

### **Disclosures of Interests by Members**

NONE

**23/091**

### **Approve Minutes of the Full Council Meeting held on Thursday 28<sup>th</sup> September 2023 – previously circulated**

Minutes were approved unanimously and signed by the Chair

**23/092**

### **Matters Arising – not on the agenda**

Due to the recent floods in the village, it was agreed to discuss the following motion proposed by Cllr J Peck as an emergency item:

Motion proposed by Cllr J Peck

Edwinstowe Parish Council is concerned at the recent flooding experienced in the village in the vicinity of the River Maun. There has not been serious flooding for several decades. We are concerned that regular river maintenance may not have taken place and request that an early inspection take place by responsible agencies, to establish the cause of this exceptional event and ensure appropriate

flood prevention measures be established as soon as possible, including a plan for regular inspection and river management. We request that the Parish Council be consulted and kept informed of the outcome.

The motion was seconded by Cllr Brooks and agreed unanimously.

Clerk to contact Nottinghamshire County Council and the Environment Agency.

**23/093 Public Participation. Standing Orders will be suspended for the duration of this agenda item.**

NONE

**23/094 To receive any questions from councillors.**

NONE

**23/095 To receive draft minutes and reports from committees, sub-committees and working groups**

- i. Finance & Governance held on 4<sup>th</sup> October 2023 – previously circulated
  - Approval of PoliciesPolicies were approved and adopted.  
Minutes and report were noted and approved. Date to be fixed for the January meeting.
- ii. HR Committee 10<sup>th</sup> October 2023 – previously circulated  
Moved to confidential
- iii. Allotment Working Group 18<sup>th</sup> October 2023 – verbal update  
The meeting was postponed due to staff sickness. It was agreed to hold the meeting on 1<sup>st</sup> November as part of the amenities committee meeting. Clerk to inform members.
- iv. Cemetery Working Group 4<sup>th</sup> October 2023 – verbal update  
After a lengthy discussion about cemetery benches, it was agreed to process the two current applications for benches and then the policy going forward is not to have any further benches.

Approved by majority. Clerk to contact the two bench requests.

Benches have been identified that need removal/repairs. Unsafe benches to be removed and stored next to the cemetery shed. Benches that need remedial works to have a sign placed on them from 1<sup>st</sup> November giving six months to carry out the repairs. If not completed within the six months, benches will be removed to the cemetery shed for a further six months and then destroyed. Clerk to create a plan of the cemetery showing the locations of the benches for reference.

Unauthorised headstones have been placed in the children's section of the cemetery. Clerk to write to the relatives.

Cemetery Working Group to review the Rules and Regulations.

**23/096**

**Parks & Open Spaces**

- i. Winding Wheel  
The landowner has a few issues concerning the ongoing maintenance of the Winding Wheel.  
Clerk to request planning application is put on hold (N&SDC) and respond to queries raised by the landowner.
- ii. War Memorial Handrail  
Currently being installed.

**23/097**

**Buildings & Facilities**

- i. Public Toilets  
The toilets were closed due to COVID although the disabled toilet is still open – RADAR key is required.  
The main toilets are not safe to reopen. The refurbishment/rebuilding of the toilets is on the list of projects for the Parish Council.  
Clerk to start gathering information concerning options/costs.

**23/098**

**Finance & Governance Matters**

- i. Approval of September Accounts and Reserves – previously circulated
- ii. Bills for Payment – previously circulated
- iii. Late Bills for Payment – to be circulated
- iv. Christmas Lights Approval  
Approved unanimously

**23/099**

**Correspondence**

- i. Local Development Framework Plan Review – 25.09.2023 to 06.11.2023  
Noted
- ii. East Lane – Sharp Bend/Blind Corner  
Noted.  
This issue has been looked at in great detail previously. NCC carried out a survey to make East Lane one way but it was not feasible.

**23/100**

**Planning Matters –** click on the link to open documents relating to the planning reference

[23/01762/LDCP](#)

Certificate of Lawfulness for proposed side extension and dormer extension  
2 Birkland Drive

[23/01763/HPRIOR](#) Householder prior approval for the enlargement of a dwelling by an additional storey Height of building increased by 2.40m. New height of the building will be 8.2m  
2 Birkland Drive

EPC Decision Object to proposal

- i. System for consideration of planning applications  
Clerk to continue to send planning applications to all councillors for consideration (let Clerk know if there are issues with opening the documents)  
Clerk to include Planning Section on the Full Council agenda.

**Decisions –** click on the link to open documents relating to the planning reference

23/01024/LBC Installation of new metal handrails to war memorial steps  
**Granted Listed Building Consent**

**23/101 Report from County Councillor**  
NONE

**23/102 Report from District Councillors**

- N&SDC have been looking at green issues and climate change.
- The proposal to close both railway ticket offices at Newark – the motion was protested against and was carried.
- The PPI (Scrutiny Committee) is looking at access to sport and activity across the district and making it affordable and available to all.

**23/103 Confidential Minutes saved separately**

**23/104 Date of next meeting – Wednesday 15<sup>th</sup> November 2023**

Meeting closed 2100hrs