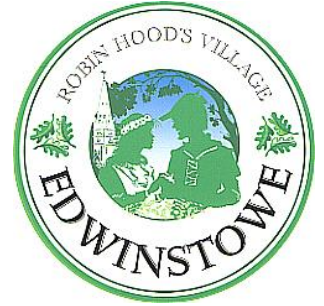


Edwinstowe Parish Council

Working to make a difference



Parish Clerk

Tel: 01623 824243

Email: info@edwinstowe.co.uk

Minutes of the Full Council Meeting of the Parish Council held on Wednesday 12th July 2023 at 7.00pm in the Council Chambers, Village Hall, Edwinstowe.

Present: - Cllrs Parkin (Chair), J Peck (Vice-Chair), Ayre, Brooks, Callieu, Freeman, K Peck, Steele, Troop. Locum Clerk

Apologies: - Cllrs Peacock, Watkinson and C/Cllr Carlton.

2 Members of the public

No-one was recording the meeting.

A G E N D A

- 23/038 Welcome by the Chair**
The Chair opened the meeting, welcomed all present.
- 23/039 Receive Apologies and Reasons for Absence**
Reasons were approved unanimously.
- 23/040 Disclosures of Interests by Members**
NONE.
- 23/041 Approve Minutes of the Full Council Meeting held on Wednesday 21st June 2023 – previously circulated**
Minutes were approved unanimously and signed by the Chair.
- 23/042 Matters Arising – not on the agenda**
NONE.

23/043 Public Participation. Standing Orders will be suspended for the duration of this agenda item – commenced 1902hrs

A resident expressed interest in using the old Bowling Green and Pavillion on Fourth Avenue for an outdoor fitness class. Councillors requested more information to be discussed at the Amenities Committee Meeting on 19th July 2023.

RESOLVED: - Clerk to agenda for Amenities Meeting

23/044 To receive any questions from councillors.

Cllr J Peck asked whether businesses, particularly new businesses, on the High Street were made aware of the Conservation Area Regulations. He requested a walkabout with the Conservation Officer to look at the conservation area.

RESOLVED: - Cllr Freeman to arrange. Cllr Freeman, as Chair of NSDC Planning, to write an article for the next Village Magazine.

23/045 To receive draft minutes and reports from committees, sub-committees and working groups

- i. HR Committee – 4th July 2023 – previously circulated
The meeting had been inquorate – proposals made at the meeting were ratified unanimously by the Full Council.

**RESOLVED: - Staff quarterly reviews to take place by the end of July.
HR Policies review – ongoing.
Training request was approved.**

Minutes accepted unanimously.

- ii. Finance & Governance Committee – 5th July 2023 – previously circulated
The meeting had been inquorate – proposals made at the meeting were ratified unanimously by the Full Council. s106 funds to be confirmed with NSDC.

**RESOLVED: - Clerk to arrange a s106 meeting.
Policies review (excluding HR) – ongoing.**

Minutes accepted unanimously.

- iii. Amenities Committee – 13th June 2023 – to be circulated
Cllr Brooks to arrange a site visit at Royal Oak Court Allotments and a meeting with allotment holders.
Minutes accepted unanimously.

23/046

Parks & Open Spaces

- i. Works to A614/A6097 update – C/Cllr Carlton
C/Cllr Carlton provided a report outlining information on data collection currently being used to assist with traffic mitigation when works start on A614/A6097 and particularly Ollerton roundabout.
- ii. Fourth Avenue Bowling Green – previously circulated
Agenda item for Amenities Committee 19th July.
- iii. Rufford Road Bench – previously circulated
A resident has expressed concern over the reinstatement of the bench however the amenity team have had several positive comments from residents.

RESOLVED: - Amenity Team to monitor the situation. Clerk to write to resident.

- iv. Cllr Brown – Memorial Bench – C/Cllr Carlton
C/Cllr Carlton has previously proposed a new ‘chatting bench’ to be placed opposite Mill Lane. The bench will be paid mainly from NCC funds and the Parish Council unanimously agreed to a contribution of up to £150.

**RESOLVED: - Cllr Troop to speak to the family to ensure they are happy with the proposal.
Clerk to request a picture of the proposed bench for Amenities Committee meeting.**

23/047

Buildings & Facilities

- i. Solar Panels – start date.
The project is due to start in approximately 4 weeks.
- ii. Handrail in War Memorial Garden – update
The Parish Council is waiting for information from N&SDC.

RESOLVED: - D/Cllrs to chase.

- iii. West Lane Car Park Pothole Repairs, quotes for approval – previously circulated
After a discussion it was agreed to proceed with the cheapest quote.

RESOLVED: - Clerk to inform all tenderers of the outcome.

- iv. Meeting Hearing System, ‘crescendo’ – Cllr Ayre
Cllr Ayre has spoken to an audiologist at Edwinstowe House for advice. It was agreed to set up a working group consisting of Cllrs Ayre and Troop and the Locum Clerk.

RESOLVED: - **Clerk to arrange meeting and bring back to September meeting.**

23/048

Finance Matters

- i. Approval of First Quarter Accounts and Reserves – previously circulated Proposed Cllr J Peck, seconded Cllr Brooks – approved unanimously
- ii. Bills for Payment – previously circulated Agreed unanimously
- iii. Late Bills for Payment – to be circulated Agreed unanimously

RESOLVED: - **Clerk to raise payments. Cllr Freeman to be added as full access to the bank account.**

23/049

Planning Matters – click on the link to open documents relating to the planning reference

[23/00850/HOUSE](#) – 57 Mansfield Road
Proposed side extension to the existing conservatory and replace the glass conservatory roof with a flat roof

Councillors raised no objection

[19/00446/FUL](#) – Former Manvers Public House, Mansfield Road
Amend the colour of the UPVC fascia and soffit from anthracite to black painted timber.

Clerk to seek further information

[23/01123/FUL](#) – Fables Coffee House and Cake Bar The Old Library High Street
Installation of a commercial kitchen extraction flue (retrospective)

Councillors raised no objection

RESOLVED: - **Clerk to inform N&SDC**

23/050

Correspondence

None

23/051

Report from County Councillor

C/Cllr Carlton had provided a written report including: -

- Repairs to drains on Fifth Avenue
- Additional drain clearances over the summer
- Relocation of Council Headquarters
- Pavement repairs on Paddock Close
- Double yellow lines at King Edwin's School

23/052

Report from District Councillors

D/Cllr Brooks will be attending a walkabout of NSDC council owned properties in Edwinstowe soon. D/Cllr Brooks to request part of the grass verges opposite Mill Lane at the bottom of the High Street and on Merryweather Close to be turned into parking places.

As Chair of NSDC, D/Cllr Brooks only attends events that affect or have an impact on NSDC residents.

D/Cllr Brooks will be promoting the work of the Air Ambulance this year.

RESOLVED: - Permission was given for an article in the next Parish Magazine.

D/Cllr Freeman – letters have been sent to all residents about a new glass collection service to be provided by NSDC. The letter has indicated that Edwinstowe is in an area covered by Recycling Ollerton & Boughton (ROB) and has encouraged residents to use ROB. As a result there has been an uptake in more requests for ROB and NSDC has provided some funding to assist ROB in buying further boxes.

RESOLVED: - D/Cllr Freeman to write an article for the next Parish Magazine on Conservation Areas.

D/Cllr Freeman has been made a Director for Active4Today.

D/Cllr Freeman has been elected onto PATROL which looks at parking enforcement outside of London.

23/053

Confidential Minutes saved separately

23/054

Date of next meeting – Wednesday 9th August 2023

Meeting closed 2038hrs