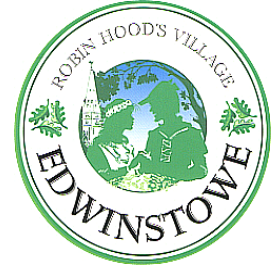


# Edwinstowe Parish Council

*Working to make a difference*

Parish Clerk

Tel: (01623) 824243  
email – [info@edwinstowe.co.uk](mailto:info@edwinstowe.co.uk)



## HR Committee

**Tuesday 4<sup>th</sup> July 2023– 7:00pm in the Edwinstowe Parish Council  
Chambers, Village Hall, Edwinstowe.**

- 1 Welcome
- 2 Apologies
- 3 Confirmation of Committee Membership
- 4 Minutes of Extra-Ordinary HR Committee Held on 26<sup>th</sup> May 2023
- 5 Staff Training & Appraisals
  - a. Arrangements for staff quarterly reviews and update on training requirements identified via Staff Appraisals
- 6 HR Policies Review
  - a. To set a timetable to review current HR Policies and to identify any policy gaps

### CONFIDENTIAL ITEMS

To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

- 7 To agree the following matters are confidential
- 8 Staff absence – update
- 9 Staffing matters

### IMPORTANT

**PLEASE NOTE THAT ANY MATTERS DISCUSSED THAT RELATE TO INDIVIDUAL MEMBERS OF STAFF ARE CONFIDENTIAL TO MEMBERS OF THE HR COMMITTEE AND SHOULD NOT BE SHARED OUTSIDE OF THE COMMITTEE MEMBERSHIP.**