

Edwinstowe Parish Council

Working to make a difference

Clerk – James Gamble MSc.

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James Gamble

Minutes of the February Ordinary Meeting held on Tuesday 14th February 2023, at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe.

In attendance; Cllr Brooks (Chair), Freeman, Peacock, J Peck, K Peck & Watkinson.

One member of the public in attendance.

22/133 Welcome by the Chair

The Chair gave a Tribute to Mrs Pamela Bird a former councillor and Clerk and for the efforts she put into Edwinstowe.

22/134 Receive apologies and reasons for absence

To receive and approve apologies for absence and the reasons given to the Clerk.

Apologies received Cllr Ayre, Carlton & Parkin.

In addition to the Clerk, Cllr Brooks and K Peck chose to record the meeting.

22/135 Declaration of Disclosable, Pecuniary and Other interests.

Members are invited to declare disclosable pecuniary and other interests on items of the agenda.

None

22/136 Approve minutes of the full council at the Ordinary meeting held on Tuesday 10th January 2022.

Cllr K Peck requested an addition to Mrs Dunn's application. Cllrs agreed to take this as an emergency item due to the work load of councillors and the number of vacancies onto the Parish Council.

Proposed by Cllr K Peck, seconded by Cllr Freeman.

Approved.

The minutes were approved and signed.

22/137

Matters arising (following NALC guidelines)

Cllr K Peck requested it minuted verbatim. "As a consequence of the concerns raised by the Clerk at the last meeting. In order to ensure Mrs Dunn's co-option could not be questioned, it was agreed to have a further meeting to ratify Mrs Dunn's co-option and to have an Extraordinary meeting on the 18th of January to ratify Mrs Dunn's co-option. However in the meantime Mrs Dunn withdrew her application."

22/138

Public participation, standing orders will be suspended for the duration of this section.

Cllr Freeman proposed that the Clerk constructs a social media strategy, where we can promote the Parish Council and promote public engagement. Seconded by Cllr Watkinson.

Approved.

To adjoin the meeting to allow members of the public to make representation on the business of the Agenda.

A Member of the public representing the RSPB gave an update on the celebration of VE Day/ Kings Coronation and the picnic which are located at Forest Corner, including music and other groups. Coronation is on the Saturday, picnic on the Sunday and volunteering on the Monday.

The Chair suggested the Parish Council loans out Market stalls.

22/139

To receive any questions to council from members

22/140

To receive reports of the following committees, sub-committees and working groups;

Committee Makeup – review all members are in the correct committee.

Cllr John Peck was approved as a member of the Finance Committee.

Approved.

Cllr Ayre HR –was approved as a member of the HR Committee.

Approved.

Finance Committee

A report was given.

Amenity Meeting

A report was given.

It was proposed by Cllr J Peck that a report is given by the Clerk within the week on the actions of the Amenity Committee. Seconded by K Peck.

Approved.

HR Committee

A report was given.

22/141 Agenda

- I. Kings Coronation – to discuss any Parish Council involvement in organising or contributing to an Edwinstowe Coronation event.

Coronation event moved to Amenities Committee for discussion, other summer events to be discussed by the Events Committee.

Approved.

- II. Carpark Mansfield Road – confirmation of date tarmac repairs & line marking.

The Parish Council approved repairs and line marking to Mansfield Road Car Park for the current half term week.

Approved.

- III. Skatepark – update on progress of the construction.

Project completed. Cllr K Peck thanked the Clerk.

- IV. Precept – proposing an agreed Precept for 2023 to be submitted to NSDC.

Cllr Brooks proposed that Edwinstowe Parish Council accept a precept of £185,000. A rise of 12.1%. It is £10.34 a year. Seconded by Cllr J Peck.

Approved.

- V. Defibrillators – requirement purchasing spare pads for Abbey Rd and Library.

Approved.

- VI. Parish Council Election in May – latest information and procedures.
- VII. Edwinstowe Book Festival – Proposed date Saturday 3rd June 2023. To discuss if the Parish Council will be contributing and allowing use of Mansfield Road car park, similar to 2022.

Refer the Book Festival to an Events Committee.

- VIII. Allotments - Consider and approve rent increase for 2024/5. The PC is required to give 12 months' notice.

An allotment rent increase of 20% for 2024 was approved. Allotment holders require 12 months' notice.

Approved.

- IX. Cemetery – Consider any inflationary adjustment to fees and charges.

Cllr J Peck moved a 10% increase to cemetery charges which will be discussed at the Amenities Committee.

22/142

Correspondence

NALC – elections

Paddock Close Parking – NCC issue

West Lane Parking – NCC issue

Coronation Event – amenities will look into

NALC – Coronation

Community Grant Scheme- NSDC

22/143

Financial Matters (to be referred to the finance committee, if necessary)

Discussion - HMRC legislation change and its effects on VAT

22/144

Invoices for approval

Date	Payee	Description	Amount incl VAT (if applicable)
05.01.2023	1intent Ltd	Christmas Event	£325.00
05.01.2023	Clark & Kent	Skatepark Construction	£25,705.20
13.01.2023	Salaries	Wages	£4,621.88
16.01.2023	Salaries	Wages	£136.20
16.01.2023	NSDC	Dog Bin waste collection	£1,123.20
16.01.2023	Chip Hosting	Website	£125.00
16.01.2023	Salaries	Government Award Pay	£128.00
20.01.2023	NCC	Pension	£3,390.11
27.01.2023	Salaries	Wages	£2,345.82
09.02.2023	HMRC	PAYE/NIC	£2,027.06

22/145**Direct Debits for approval**

Date	Payee	Description	Amount incl VAT (if applicable)
10.01.2023	BT Group plc	Telecoms	£38.93
11.01.2023	Office Depot	Office supplies	£124.14
17.01.2023	Sage	Payroll Software	£20.41
17.01.2023	Water Plus	Toilets	£87.71
23.01.2023	Chapel Street	Telecoms	£56.09
23.01.2023	SSE Electricity	Carpark electrics	£40.07
25.01.2023	UK Fuels Ltd	Fuel	£96.98
26.01.2023	ALD Automotive	Van Lease	£334.80
06.02.2023	Water Plus	Cemetery	£21.22
08.02.2023	UK Fuels Ltd	Fuel Card	£1.80

22/146**Income**

05.1.2023	Magazine	£225.00
05.1.2023	Magazine	£50.00
05.1.2023	Magazine	£50.00
06.1.2023	Magazine	£200.00
13.1.2023	Magazine	£120.00

17.1.2023	Grant	£5,000.00
23.1.2023	Magazine	£75.00
24.1.2023	Street Cleaning	£4,702.50
30.1.2023	Magazine	£100.00
31.1.2023	Grant	£20,000.00
31.1.2023	Allotment	£5.00
31.1.2023	Allotment	£5.00
31.1.2023	Christmas	£20.00
31.1.2023	Magazine	£75.00
01.2.2023	Magazine	£50.00
02.2.2023	Cemetery	£410.00
02.2.2023	Cemetery	£110.00
02.2.2023	Cemetery	£180.00
02.2.2023	Cemetery	£610.00
02.2.2023	Cemetery	£160.00
02.2.2023	Cemetery	£25.00
03.2.2023	Magazine	£50.00
03.2.2023	Magazine	£75.00
07.02.2023	VAT	£17,571.38

BANK BALANCE		£84,934.40
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SECTION BALANCE	106	£85,386.05
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GRANTS TOWARDS BALANCE	S106	£25,648.00
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22/147 Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)

A written report with bullet points to be sent to the Clerk.

22/148 Planning Matters

Application number; 23/00218/HOUSE

Application number; 22/02417/OUT

Application number; 23/00087/HOUSE

Application number; 23/00123/TWCA

No response on all above applications from the Parish Council

22/149 Confidential Matters

To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

Staff Sickness Absence

22/150 Items for Discussion for a future agenda.

To inform the Clerk of any matters for inclusion on the agenda of the next meeting.

Cllr Peacock requested updates on the Winding wheel, Robin Hood Colts PV project, Lidgett Park sign, War memorial handrail and the Village Hall lantern.

Cllr J Peck – proposed a motion received out of time previously, to be placed on the next agenda. Cllr Brooks will be the proposer and a seconder to be arranged.

Meeting concluded at 9.30pm

Draft