

Edwinstowe Parish Council

Working to make a difference

Clerk – James Gamble MSc.

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Minutes of the November Ordinary Meeting held on Tuesday 8th November 2022, at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

In attendance; Cllr present Booth, Brooks (Chair), Carlton, Peacock, J Peck and K Peck.

Two members of public present.

22/080 Welcome by the Chair

Chair welcomed members of the public.

In addition to the Clerk, Cllr Brooks and K Peck were recording the meeting.

22/081 Receive apologies and reasons for absence

No apologies received to the Clerk.

Cllr Peacock gave apologies for NSDC Cllr Freeman.

22/082 Disclosures of interests by members

22/083 Approve minutes of the full council at the Ordinary meeting held on Tuesday 11th October 2022.

Cllr Brooks – left full wording to the Clerk for full appreciation to the Queen.

Cllrs Brooks – requested permission for extraordinary meeting minutes to be moved to matters arising.

Cllrs Brooks – a vote took place to say those minutes were accepted at Extraordinary meeting.

Approved.

22/084 **Matters arising** *(following NALC guidelines)*

22/085 **Public participation, standing orders will be suspended for the duration of this section**

Member of the Public enquired that Bus stop behind the CO-OP often has rubbish but no bin is provided.

Chair stated that this was a NCC matter.

Member of the Public publicised the Village Hall being open on Christmas Day. Donations received from Kings Clipstone Parish Council and Food hub getting involved. A blanket exchange will be taking place.

22/086 **To receive any questions to council from members**

Cllr Peacock stated an intention to put forward a motion at the next Ordinary meeting to bring the Allotments back under the Allotment Association administration.

Cllr K Peck – enquired about the skatepark dates.

Clerk has requested a contract sending over, the first payment has been made.

Cllr J Peck – property on corner East Lane and Royal Oak, hedgerow has overgrown onto the path. Requested that a letter is written to the property. There is no school sign on Greendale Avenue and residents would like a sign as there are several speeding vehicles, this is a matter for NCC. Ollerton Rd resident has raised that a knee raise has been installed.

Cllr Carlton – damage to a dog bin at Paddock Close.

Cllr Brooks – no dog bin at Thoresby Vale Estate.

Suggestion for bins to go to Amenities Committee.

22/087 **To receive draft minutes and reports of the following committees, sub-committees and working groups;**

Events

Update from Cllr K Peck on Remembrance Day and Christmas event.

Amenities

Update from Cllr Brooks on village hall. Notes from previous meeting to be distributed to all councillors.

HR – Informal meeting

22/088

I. Resignation of Councillor

Cllr Carlton requested it placed on record the former Councillors Linda George's significant contributions to the Edwinstowe in Bloom project.

Cllr Brooks placed on record appreciation of the contribution that Cllr George brought to the Parish Council.

II. Co-option request

Standing Orders were suspended for co-option.

Resident Kai Watkinson requested co-option onto the Parish Council.

Members approved co-option onto the Parish Council of Kai Watkinson.

Standing orders were reinstated.

III. Events updates; Tour of Britain / Book Festival / Edwinstowe in Bloom

Clerk gave an update on Edwinstowe in Bloom, Edwinstowe won a Silver Award for the Town category, Launay's Pub won a Silver Award, The Thoresby Memorial Garden won a Judges Award and King Edwin Primary received a participation award. The Book Festival was used over several sites, including a market, singers, talks and other events. We were unfortunately the last stage of Tour of Britain, Bowe Radio undertook a live broadcast.

IV. Village Hall; Lantern / Internal Doorway / Damp Course / Mosaic

Cllr Brooks – the lantern is a priority. A full roof survey has been requested.

Standing orders were lifted.

Member of the public who is the Chair of the Village Hall Committee pointed out new leaks to the hall from last year. Leaks have damaged the wooden flooring; plaster has been damaged and a large crack has formed over a door. The water is coming through light fittings. When the hall is leaking, they will have no choice but to cancel room bookings.

Cllr Peacock – mentioned that NSDC Oliver Scott made members aware of other Village Hall grant funding options.

Clerk asked if a decision on the Mosaic had been made for grant funding.

Cllr Peacock – a partial award of £2,500 has been made by NSDC for the project.

V. Website

Add up to date information onto the website.

VI. Magazine

VII. Thoresby Vale

Clerk gave an update that a meeting is to take place on 29th November at Edwinstowe House with the developers and the Parish Council.

Cllr Peacock requested that the Section 106 working group was reformed.

VIII. Car Parks; Repairs / Service Level Agreement

The Clerk met several contractors. Since meeting the contractors, the Amenity Chair has now requested that we remove some items from the original quotation. New amended quotations to be sought.

IX. Hanging Baskets

Hanging baskets to be discussed at the next Amenity Committee.

X. Ollerton & Edwinstowe Business Forum

If a new joint business forum is to be formed Cllr K Peck has requested to be a member.

XI. Civility & Respect Project

No decision to join. Noted.

XII. Public Works Loan Board

Clerk gave interest rates for both a fixed rate loan and on Equal Payments in Principle.

XIII. Sherwood Fields Pavilion

Cllr Peacock the scheme needs to be completed within 12 months to receive NSDC grant. Robin Hood Colts have received funding from Football Foundation. Clerk has mentioned lead-in times previously for installation.

Chair – the Parish Council will match the Football Foundation contribution.

Clerk has received three quotations and asked if we could have another meeting with Robin Hood Colts and use the working group.

A discussion took place on other sports clubs receiving future S106 funding.

Cllr K Peck requested that the PV project working group take the PV project forward. Seconded by Cllr Peacock.

XIV. Play Equipment

Councillors are happy with the new play equipment installation.

XV. Skate Park

XVI. Store-room electrics

It was approved by members to install a meter and socket at the quotation supplied. This will allow the Amenity Team to charge batteries and tools. Proposed by Cllr Brooks, seconded by Cllr J Peck. Approved.

Cllr K Peck requested agreement from the architect.

XVII. Staffing Matters

22/089

Correspondence

Dignity at Work

Dementia Friendly Communities

Co-option

Headstone enquiry

A discussion took place. It was agreed to write back to the resident.

It was agreed to review the current Cemetery legal conditions for headstones.

Edwinstowe Cricket Club – S106

Chair – It was agreed to let the cricket club know that S106 cannot be spent on a building that the Parish Council do not own.

Cllr Peacock – proposed that all the sports clubs are “pooled together” to discuss any opportunities from Thoresby Vale. Cllr Peacock would like to be involved in this process.

Cllr K Peck – we require further information on S106 at the Thoresby Vale meeting and requested that the Chair drafts a letter to the Cricket Club.

Approved unanimously.

NSDC Queens Green Canopy - Oak Sapling

Chair has ordered the sapling.

NSDC Grounds Maintenance Services

Chair requested a quote from NSDC for grass cutting.

Approved.

22/090

Financial Matters (to be referred to the finance committee, if necessary)

Cllr Booth proposed Monday 14th for the Finance Committee Meeting at Midday.

The S106 balance and the Grants balance was discussed. It was agreed to remove S106 allocated grants from the working balance.

It was proposed by Cllr Booth requested that the Parish Council has a separate bank account for all S106 monies. Seconded by Cllr Carlton.
Approved.

It was clarified by the Clerk that the £16,500 grants were included in the total sum of the bank balance under Finance.

Accounts Approved.

22/091 Invoices for approval

Date	Payee	Description	Amount incl VAT (if applicable)
06.10.2022	Bowe Radio	Donation	£120.00
11.10.22	Town & Country	Grass Cutting	£1072.80
20.10.2022	Town & Country	Play Equipment	£1296.00
20.10.2022	National Society of Allotments	Subscription	£66.00
21.10.22	Salaries	Wages	£4779.28
27.10.2022	Royal British Legion	Wreaths	£102.00
28.10.2022	HMRC	PAYE/NIC	£1882.90

22/092 Direct Debits for approval

Date	Payee	Description	Amount incl VAT (if applicable)
11.10.2022	BT Group PLC	Telecoms	£38.93
17.10.2022	Sage Global Systems	Payroll Software	£20.40
18.10.2022	Water Plus	Water Charges	£82.76
21.10.2022	Office Depot	Amenity Materials	£63.74
24.10.2022	SSE Electricity	Car Park electrics	£39.18
26.10.2022	ALD Automotive	Van Lease	£334.80
26.10.2022	UK Fuels Ltd	Petrol/Diesel	£103.49
26.10.22	Office Depot	Amenity Materials	£82.04
01.11.2022	DVLA	Van Tax	£24.06
01.11.2022	NSDC	Car Park rates	£58.00
01.11.2022	NSDC	Car Park rates	£49.00

22/093

Income

06.10.2022	S106	£64,614.22
06.10.2022	Magazine	£75.00
06.10.2022	Magazine	£100.00
07.10.2022	Magazine	£75.00
07.10.2022	Magazine	£100.00
07.10.2022	Magazine	£200.00
11.10.2022	Magazine	£50.00

11.10.2022	Magazine	£100.00
11.10.2022	Cemetery	£150.00
13.10.2022	Magazine	£120.00
13.10.2022	Grants	£15,000.00
20.10.2022	Magazine	£50.00
20.10.2022	Cemetery	£120.00
20.10.2022	Magazine	£100.00
25.10.2022	Magazine	£25.00
26.10.2022	Christmas Stall	£20.00
26.10.2022	Christmas Stall	£20.00
26.10.2022	Christmas Stall	£20.00
26.10.2022	Christmas Stall	£20.00
27.10.2022	Christmas Stall	£20.00
27.10.2022	Christmas Stall	£20.00
28.10.2022	Cemetery	£150.00
28.10.2022	Cemetery	£100.00
28.10.2022	Cemetery	£100.00
31.10.2022	Market Stalls	£20.00
31.10.2022	Market Stalls	£20.00
31.10.2022	Market Stalls	£20.00
01.11.2022	Cemetery	£240.00
01.11.2022	Cemetery	£180.00
01.11.2022	Cemetery	£350.00

01.11.2022	Cemetery	£180.00
01.11.2022	Cemetery	£240.00
01.11.2022	Christmas Concession	£30.00

BANK BALANCE		£118,602.80
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SECTION BALANCE	106	£157,341.26
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GRANTS TOWARDS BALANCE	S106	£16,500.00
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22/093

Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)

CLr Carlton County Councillors Report

- Following on from my last report, I can confirm that Robin Hood Avenue has been forward for a full resurface in future highway improvement schemes.
- Put forward several pavements in the village i.e. Second Avenue and Thoresby drive as an enquiry for resurfacing. Some sections are in a poor state.
- Structural Patching – work is progressing, but recent bad weather has delayed progress. Some areas currently not done, will be done at a later stage.
- Street lights Fourth Avenue – asked for an update with the legal team and developer as this issue is still not resolved.
- A decision will made next week on a new fund to help the most vulnerable residents with the Cost of Living. It is a multi-themed approach across several phases totalling £700,000. Phase 1 is £450,000 grant scheme, and will be focused on Food Insecurity and Energy Cost Grants for the Voluntary and Community Sector. The rest of the monies will go increasing the benefits team and other energy related projects.
- New Beacons now installed on the crossing point on Church Street. They are much brighter. Now awaiting a date for installation of additional safety barriers and also signage to be relocated.
- Occupation lane white lining recently refreshed

- Drain cleansing avenues/mill lane – some drains are blocked, Mill Lane particularly with horse manure and other debris. I have asked Highways again to look at the drain near the RSPB car park as it is continually flooding. Recent cleansing has highlighted a structural problem.
- My £250 donation from my county councillor divisional fund has now been paid to the Edwinstowe Food Hub.
- Progressing the submission of claiming the right of way across the railway line. Meeting established with the ramblers association for assistance. Some residents have given me letters of support to prove at how long this footpath has been used. Still having a dialogue with Network Rail, but they are playing hardball.
- New hardstanding bus stop will be installed on Clipstone Road (opposite Portland Row) early next year.
- Trees along Mansfield Road approaching Warsop Windmill have been cut back. As they have along Gorsethorpe Lane. The exit out of Gorsethorpe Lane is now much safer and signage approaching the junction is more visible as you approach from Edwinstowe.

Cllr Carlton District Councillor Report

- The Amended Allocations & Development Management Development Plan that goes to a vote tomorrow at Full Council, shows no new housing allocations that are not already known for Edwinstowe. The Habitats Regulations Assessment (HRA) of allocated sites identified that further housing development in Edwinstowe would most likely impact on the Birklands & Billhaugh Special Area of Conservation (SAC) by increasing recreational pressure on it. It recommends that this could be most appropriately remedied by the provision of Suitable Alternative Natural Green Spaces (SANGS) onsite and within the surrounding area. This approach has been reflected in this DPD.
- Wheelie Bins – Ollerton Road Lay-bys. The wheelie bins sighted have consistently been stolen. District Council have ordered a more permanent solution to remedy this problem, whilst providing bin provision in the two lay-bys.
- Spent a lot of time on an enforcement issue of a fence on Third Avenue whilst supporting the family. It is a complex matter but has now gone to an appeal.
- Assisted several residents of late with housing applications and/or enquiries.
- Submitted comments to NSDC on the planning application for the new primary school on Thoresby Vale. Whilst very supportive, I have drawn attention to the level of car parking and wherever it is enough.

- A fence that has been installed on the third / second avenue junction. NSDC have issued an enforcement notice due to visibility issues.

Cllr Peacock District Councillor Report

- Thoresby Vale phase 3 & 5 submitted, raised issues including access to phase 3 which is close to the school. No bungalows within this development. Trigger points for affordable housing to be discussed.
- District Council development consultation to be released, including affordable housing.
- Successfully requested that the Cemetery Road and car park is swept by NSDC.
- Enforcement officers to look at the hedgerow along the Solar Farm.

22/094

Planning Matters

A discussion took place on deciding future planning matters.

Controversial or larger applications to be put onto the next Ordinary Agenda.

22/095

To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

Confidential Matters

22/096

Date of next meeting; TBC.

13th December 2022

Meeting finished at 10pm.

