

Edwinstowe Parish Council

Working to make a difference

Clerk – James Gamble MSc.

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Minutes of the December Ordinary Meeting held on Tuesday 13th December 2022, at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

In attendance; Cllr present Brooks (Chair), Parkin J Peck, K Peck and Watkinson.

Cllr Peacock arrived later at 8pm.

Seven members of public in attendance.

22/097

Welcome by the Chair

Cllr Brooks welcomed members of the public.

22/098

Receive apologies and reasons for absence

Cllr Carlton

Apologies approved.

22/099

Disclosures of interests by members

None

22/100

Approve minutes of the full council at the Ordinary meeting held on Tuesday 8th November 2022.

Cllr K Peck requested "it was clarified by the Clerk that the £16,500 grants were included in the total sum of the bank balance under Finance".

Cllr Brooks requested that Clerk uses Chair in brackets after her name.

Cllr Brooks 22/062 - I asked that the full wording of the appreciation of the Queen be recorded in the October minutes verbatim.

Cllr Brooks should say “has raised that a knee raise has been installed”

Cllr K Peck & Brooks were recording the meeting.

Approved.

22/101

Matters arising (*following NALC guidelines*)

Cllr K Peck – requested that the working group for Robin Hood Colts was set up.

22/102

Public participation, standing orders will be suspended for the duration of this section

Cllr J Peck moved to suspend standing order.

Member Public – asked what the plans were for the allotments following the proposed motions. Not many people on the membership of both Associations. Suggested a deposit for allotments. Enquired about a tarmacking contractor for the drive.

Cllr Brooks – we have never stated as a PC to tarmac the driveway.

Member of the public enquired re; the allotment charges in the first motion, Second motions council ceasing control; that enough time should be given to change over and asked what type of consultation would take place?

Cllr Brooks – our allotments are still very much the least expensive in the area.

Cllr Parkin – we have had no debate yet to discuss the consultation or ceding control.

Member public asked about safety measures at Mansfield Road. Children are walking through the gap in the hedge and its dangerous, (Former Manvers Site). 5 householders have expressed their opinion on the safety of this location previously. Plus, the Craft Centre crossing at Forest Corner should have a staggered barrier, not one single barrier.

Standing Orders were reinstated.

22/0103 To receive any questions to council from members

None.

22/104 To receive draft minutes and reports of the following committees, sub-committees and working groups;

Cllr Brooks – our chair of Finance has resigned as Chair and from the Parish Council. Another Finance meeting will take place on Monday at 2pm to discuss the Precept and salaries. The finance meeting was 2 hours long. I will be discussing some other items under the confidential minutes.

Events

Cllr K Peck - the Christmas Event was very well supported including by the Village Hall. Children meeting Santa and receiving a free gift. Thank staff and Cllrs for all their hard work.

Cllr Parkin – thanked the Edwinstowe Lions for providing Santa.

Thoresby Vale Meeting

A report was sent to members from the clerk.

Planning

Cllr Brooks (Chair)- The planning meeting was not quorate (two members), we gave comments.

22/105

I. A Motion

It is proposed that Edwinstowe Parish Council introduces allotment charges by 20%, effective from April 2024, and issues the twelve months' notice, as required.

NB: There was no increase in charges imposed for the year 2023/24

Proposed by:
Cllr C Parkin

Seconded by:
Cllr C Brooks

A vote took place which was unanimously approved. It was approved to raise the allotment charges by 20%.

II. A Motion

It is proposed that Edwinstowe Parish Council cedes control of the allotments to The Allotments Association, effective from April 2023.

Managing the allotments necessitates avoidable administrative work by the Parish Council staff.

Whilst there were once good reasons for the Parish Council to adopt operational responsibility of the allotments, this is no longer the case.

Consultation with the Allotments Association would be essential to establish competence and a seamless transition, and to ensure good, ongoing cooperation with the Parish Council.

Proposed by:
Cllr C Parkin

Seconded by:

Cllr P Peacock

Cllr Brooks (Chair) seconded the Motion in the absence of Cllr Peacock.

Cllr K Peck requested an amendment “The Parish Council investigates ceding control of the allotments to the Allotment Association, at the earliest opportunity”.

Cllr Brooks (Chair) requested an amendment “Allotment association and other allotment holders” as not every plot holder belongs to an allotment association.

The amendments were approved unanimously.

Cllr Peacock arrived at the meeting at 8pm.

III. Councillor Co-option

Andrew Freeman whilst not in attendance, was co-opted onto the Parish Council.

Cllr K Peck moved that Cllr Freeman joins the HR Committee, seconded by Cllr Peacock. **Approved unanimously.**

IV. Allocation of Committees

Cllr Watkinson was co-opted onto HR and the Events Committee. **Approved unanimously.**

V. Amenities –Skatepark / Sherwood Fields Pavilion / Village Hall Roof / Car Parks / Benches

Contractors starting Skatepark on January 3rd.

Sherwood Fields Pavilion

A discussion took place

Clerk gave an update on the project including the confirmed permissible export back to the National Grid along with the maximum system capacity.

It was agreed that Cllr Peacock contact Robin Hood Colts and set up the working group.

Village Hall Roof – Clerk managed to appoint a contractor (in very short time) for emergency works to the roof before the Christmas event. This included installation of PV sheets and replacement of broken tiles.

It was requested that a variation of quotes for the lantern and a roofing survey to be completed by January 30th 2023.

Carparks – Clerk had obtained amended quotes for carpark repairs.

Members agreed to attend a Teams meeting on the 20th December to discuss Service Level Agreement for the carparks with NSDC Brian Rawlinson.

Members requested a quotation for carpark only repairs for Mansfield Road Car Park.

Benches – Cllr K Peck and Parkin had undertaken a bench survey of the village. A discussion took place on Memorial benches.

VI. Woodheads – Green Spaces (High Street / West Lane)
A discussion took place. Cllr J Peck declared an interest as a member of Sherwood Forest Trust.

VII. Thoresby Vale

The PC have contacted NSDC requesting further S106 monies which have been transferred over from Harworth Group.

VIII. Staffing

To be discussed under confidential.

22/106

Correspondence

Garden of Rest

Cllr K Peck proposed that Edwinstowe Parish Council, from effect of 1st December 2022. The council will provide a 25% discount up to a maximum of £50, for long serving members of staff for the Parish Council who have served a minimum of 10 years for themselves and their spouse/partner for plots at the Forest Cemetery.

Approved.

Thoresby Vale Sign – Street Sign

Not a Parish Council responsibility.

Parking Permits

A County Council responsibility.

Co-option request

Christmas Event

22/107

Financial Matters (to be referred to the finance committee, if necessary)

Approved.

22/108

Invoices for approval

Date	Payee	Description	Amount incl VAT (if applicable)
04.11.2022	Salaries	Wages	£2,975.79
07.11.2022	Wicksteed	Play Park Installation	£20,341.60
07.11.2022	Wicksteed	Football Installation	£10,298.54
07.11.2022	Clark & Kent Contractors	Skate Park	£25,705.20
09.11.2022	Town & Country	Grass Cutting	£536.40
10.11.2022	BT Group PLC	Telecoms	£38.93
10.11.2022	THPE Limited	Uniform	£74.28
14.11.2022	Ultimate Print & Design	Magazine Printing	£1,650.00
14.11.2022	Scaysbrook	Magazine Distribution	£300.00
17.11.2022	NSDC	Event application	£21.00
18.11.2022	Salaries	Wages	£8,006.37
18.11.2022	Viewtec Signs	Christmas Event Signs	£266.64
21.11.2022	Re-imburement	Christmas Selection Boxes	£270.95

21.11.2022	JKE Web Design	Magazine Design	£590.00
22.11.2022	City Signs & Print	Christmas Event signs	£33.60
28.11.2022	Phil Neal	Art Project	£275.00
28.11.2022	Williams	Christmas Lighting Checks	£820.00
28.11.2022	Rogers	Christmas Event Staff	£100.00
28.11.2022	Beard	Christmas Event Staff	£100.00
28.11.2022	Key building Supplies	Amenity Materials	£6.24
30.11.2022	HMRC	PAYE/NIC	£2,370.78
30.11.2022	Workshop Van Hire	Market Stall Transport	£260.00
30.11.2022	Rufford Property Services	Roof Repairs	£948.00
30.11.2022	First Responders	Christmas First Aid	£150.00
02.12.2022	Salaries	Wages	£2,642.72
02.12.22	NCC	Pension	£2,581.19
02.12.2022	NCC	Pension	£3,095.46
05.12.2022	Keybuilding Supplies	Amenity Materials	£2.40

05.12.22	Dukeries Singers	Christmas Performance	£100.00
05.12.2022	Pete Jones	Christmas Performance	£100.00
05.12.2022	HMRC	PAYE/NIC	£4,564.17

22/109 Direct Debits for approval

Date	Payee	Description	Amount incl VAT (if applicable)
04.11.2022	Waterplus	Water Charges	£20.63
09.11.2022	UK Fuels Ltd	Fuel	£88.40
17.11.2022	Sage Global Systems	Payroll Software	£20.40
17.11.2022	Water plus	Water Charges	£84.98
21.11.2022	SSE Electricity	Car Parks Electrics	£36.13
23.11.2022	Chapel Street	Telecoms	£56.55
23.11.2022	UK Fuels Ltd	Fuel	£28.95
28.11.2022	ALD Automotive	Van Lease	£334.80
30.11.2022	UK Fuels Ltd	Fuel	£113.98
01.12.2022	DVLA	Van Tax	£24.06
01.12.22	Car Parks	Rates	£58.00
01.12.2022	Car Parks	Rates	£49.00
06.12.2022	Waterplus	Water charges	£21.22

07.12.2022	UK Fuels Ltd	Fuel	£62.53
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22/110 **Income**

04.11.2022	Christmas Stall	£20.00
07.11.2022	Cemetery	£160.00
07.11.2022	Christmas Stall	£20.00
08.11.2022	Christmas Stall	£20.00
08.11.2022	Christmas Stall	£20.00
08.11.2022	Christmas Stall	£20.00
09.11.2022	Christmas Stall	£20.00
10.11.2022	Cemetery	£180.00
10.11.2022	Donation	£10,000
11.11.2022	Christmas Stall	£20.00
11.11.2022	Cemetery	£50.00
11.11.2022	Cemetery	£180.00
20.10.2022	Magazine	£100.00
11.11.2022	Cemetery	£50.00
11.11.2022	Wreath	£17.00
16.11.2022	Christmas Stall	£20.00
18.11.2022	Christmas Stall	£20.00

21.11.2022	Magazine	£150.00
22.11.2022	Christmas Stall	£20.00
23.11.2022	Christmas Stall	£20.00
24.11.2022	Cemetery	£50.00
28.11.2022	Cenotaph Wreath	£17.00
28.11.2022	Cemetery	£60.00
29.11.2022	Cemetery	£180.00
29.11.2022	Magazine	£50.00
29.11.2022	Magazine	£75.00
30.11.2022	Magazine	£100.00
30.11.2022	Magazine	£75.00
02.12.2022	Cemetery	£100.00
05.12.2022	Cemetery	£410.00
07.12.2022	Cemetery	£180.00
07.12.2022	Cemetery	£1,445.00

BANK BALANCE		£72,920.61
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SECTION BALANCE	106	£100,047.92
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GRANTS TOWARDS BALANCE	S106	£26,500.00
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22/111

Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)

District Councillor Peacock; new three bungalows at top of Abbey Road have been completed and will be occupied soon. I know two tenants are current Edwinstowe residents. Dealing with Thoresby Vale application. Looking at screening issues regarding the solar farm on Ollerton Road. Organised a meeting on the 10th January 2023 with local sporting groups to discuss S106 monies. Attending the Mosaic Photo shoot at the Village Hall.

Cllr K Peck thanked Cllr Peacock for his work in developing the land at the top of Abbey Road for bungalows.

22/112

Planning Matters

22/113

To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

Confidential Matters

22/114

Date of next meeting; TBC.

Next meeting Tuesday 10th January 2022

Meeting concluded at 10pm.