

# Edwinstowe Parish Council

*Working to make a difference*

Clerk – James Gamble MSc.

Tel: (01623) 824243  
email – [info@edwinstowe.co.uk](mailto:info@edwinstowe.co.uk)



A handwritten signature in black ink that reads 'James Gamble'.

You are invited to the Ordinary Meeting of the full council to be held on Tuesday 14<sup>th</sup> February 2023, at 7pm. The meeting will be held at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and press welcome to attend.

**22/133**                      **Welcome by the Chair**

**22/134**                      **Receive apologies and reasons for absence**

To receive and approve apologies for absence and the reasons given to the Clerk.

**22/135**                      **Declaration of Disclosable, Pecuniary and Other interests.**

Members are invited to declare disclosable pecuniary and other interests on items of the agenda.

**22/136**                      **Approve minutes of the full council at the Ordinary meeting held on Tuesday 10<sup>th</sup> January 2022.**

**22/137**                      **Matters arising (following NALC guidelines)**

**22/138**                      **Public participation, standing orders will be suspended for the duration of this section.**

To adjoin the meeting to allow members of the public to make representation on the business of the Agenda.

**22/139**                      **To receive any questions to council from members**

**22/140**                    **To receive reports of the following committees, sub-committees and working groups;**

Committee Makeup – review all members are in the correct committee.

Finance Committee

Amenity Meeting

HR Committee

**22/141**                    **Agenda**

- I.                    Kings Coronation – to discuss any Parish Council involvement in organising or contributing to an Edwinstowe Coronation event.
- II.                    Carpark Mansfield Road – confirmation of date tarmac repairs & line marking.
- III.                    Skatepark – update on progress of the construction.
- IV.                    Precept – proposing an agreed Precept for 2023 to be submitted to NSDC.
- V.                    Defibrillators – requirement purchasing spare pads for Abbey Rd and Library.
- VI.                    Parish Council Election in May – latest information and procedures.
- VII.                    Edwinstowe Book Festival – Proposed date Saturday 3<sup>rd</sup> June 2023. To discuss if the Parish Council will be contributing and allowing use of Mansfield Road car park, similar to 2022.
- VIII.                    Allotments - Consider and approve rent increase for 2024/5. The PC is required to give 12 months’ notice.
- IX.                    Cemetery – Consider any inflationary adjustment to fees and charges.

**22/142**                    **Correspondence**

NALC – elections

Paddock Close Parking  
 West Lane Parking  
 Coronation Event  
 NALC – Coronation  
 Community Grant Scheme- NSDC

**22/143 Financial Matters (to be referred to the finance committee, if necessary)**

Discussion - HMRC legislation change and its effects on VAT

**22/144 Invoices for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
05.01.2023	1intent Ltd	Christmas Event	£325.00
05.01.2023	Clark & Kent	Skatepark Construction	£25,705.20
13.01.2023	Salaries	Wages	£4,621.88
16.01.2023	Salaries	Wages	£136.20
16.01.2023	NSDC	Dog Bin waste collection	£1,123.20
16.01.2023	Chip Hosting	Website	£125.00
16.01.2023	Salaries	Government Award Pay	£128.00
20.01.2023	NCC	Pension	£3,390.11

27.01.2023	Salaries	Wages	£2,345.82
09.02.2023	HMRC	PAYE/NIC	£2,027.06

**22/145 Direct Debits for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
10.01.2023	BT Group plc	Telecoms	£38.93
11.01.2023	Office Depot	Office supplies	£124.14
17.01.2023	Sage	Payroll Software	£20.41
17.01.2023	Water Plus	Toilets	£87.71
23.01.2023	Chapel Street	Telecoms	£56.09
23.01.2023	SSE Electricity	Carpark electrics	£40.07
25.01.2023	UK Fuels Ltd	Fuel	£96.98
26.01.2023	ALD Automotive	Van Lease	£334.80
06.02.2023	Water Plus	Cemetery	£21.22
08.02.2023	UK Fuels Ltd	Fuel Card	£1.80

**22/146 Income**

05.1.2023	Magazine	£225.00
05.1.2023	Magazine	£50.00

05.1.2023	Magazine	£50.00
06.1.2023	Magazine	£200.00
13.1.2023	Magazine	£120.00
17.1.2023	Grant	£5,000.00
23.1.2023	Magazine	£75.00
24.1.2023	Street Cleaning	£4,702.50
30.1.2023	Magazine	£100.00
31.1.2023	Grant	£20,000.00
31.1.2023	Allotment	£5.00
31.1.2023	Allotment	£5.00
31.1.2023	Christmas	£20.00
31.1.2023	Magazine	£75.00
01.2.2023	Magazine	£50.00
02.2.2023	Cemetery	£410.00
02.2.2023	Cemetery	£110.00
02.2.2023	Cemetery	£180.00
02.2.2023	Cemetery	£610.00
02.2.2023	Cemetery	£160.00
02.2.2023	Cemetery	£25.00
03.2.2023	Magazine	£50.00
03.2.2023	Magazine	£75.00
07.02.2023	VAT	£17,571.38

<b>BANK BALANCE</b>		<b>£84,934.40</b>
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<b>SECTION BALANCE</b>	<b>106</b>	<b>£85,386.05</b>
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<b>GRANTS TOWARDS BALANCE</b>	<b>S106</b>	<b>£25,648.00</b>
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**22/147**                      **Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)**

**22/148**                      **Planning Matters**  
Application number; 23/00218/HOUSE  
Application number; 22/02417/OUT  
Application number; 23/00087/HOUSE  
Application number; 23/00123/TWCA

**22/149**                      **Confidential Matters**  
**To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.**  
Staff Sickness Absence

**22/150**                      **Items for Discussion for a future agenda.**  
To inform the Clerk of any matters for inclusion on the agenda of the next meeting.