

# Edwinstowe Parish Council

*Working to make a difference*

Clerk – James Gamble MSc.

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A handwritten signature in black ink that reads 'James Gamble'.

Minutes of the October Ordinary Meeting held on Tuesday 11th October 2022, at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

In attendance; Cllrs present Brooks, George, Parkin, Peacock, and K Peck.

Late Cllr arrivals; Cllr Ayre

No Public in attendance.

**22/062**

## **Welcome by the Chair**

Chair – can I express on behalf of the Parish Council my sincere appreciation of the way the late Queen Elizabeth II served the country over 70 years. Her devotion to duty was exemplary and the nation was fortunate in having a Monarch such as she was. At the same time, may we welcome King Charles III and may we wish him well. He follows in some very exceptional footsteps.

Cllr K Peck asked who was recording the meeting.

Clerk audio recorded the meeting.

In addition, Cllrs Brooks & K Peck also chose to audio record the meeting.

**22/063**

## **Receive apologies and reasons for absence**

Cllr Booth & Carlton.

**Approved.**

**22/064**

## **Disclosures of interests by members**

None.

**22/065**

**Approve minutes of the full council at the Ordinary meeting held on Wednesday 13<sup>th</sup> July 2022.**

Cllr Brooks - to include nothing to report for Forest Corner.

Cllr K Peck requested £46,000 due to mis recording

**22/066**

**Matters arising (following NALC guidelines)**

Cllr Peacock – enquired about the Winding Wheel

A discussion took place about the fencing at Forest Corner and the draft legal agreement. A meeting with all partners to be arranged.

It was agreed that if Councillors wish to have a copy of draft minutes printed out other than those e-mailed to members, to let the Clerk know individually.

Cllr Brooks requested extraordinary meeting to be discussed under Matters Arising. Cllr Brooks notified members that she wished to keep this report on record at some other point in the future. “I do want it noting that it was not a conventional meeting as I would have expected from a properly called a meeting. It should have taken place as this meeting did and I was not informed that it was going to be in a different format. Items on the Agenda were covered but in a very round about way and it didn’t have my approval. But I am prepared to accept those minutes as those items were discussed”.

Cllr Brooks – a vote took place to say those minutes were accepted at Extraordinary meeting.

Cllr Troop also attended the meeting. Cllr Peacock and Troop left the meeting after item 3 in the extraordinary meeting.

Cllr Ayre arrived at the October Ordinary meeting.

Cllr K Peck thought it should be recorded that if a member resigns at a meeting it should be recorded.

Chair – it should not be unrecorded until the Council receive a formal resignation in writing.

Clerk – informed members that he was happy to record the resignation in the minutes.

Cllr Parkin – agreed that the resignation should be recorded in the minutes.

Cllr Peacock – a decision was made at in the extraordinary meeting and a vote was taken to approve the two carpark quotations.

A discussion took place as members now wish to receive Ordinary minutes within 10 working days and not sent out the day of the agenda as agreed previously.

Cllr Parkin proseed that the Parish Council receive draft minutes within 10 workings days of the Ordinary Meeting. Seconded by Cllr Peacock.

**Approved.**

Clerk to send out the minutes within 10 working days.

**22/067**

**Public participation, standing orders will be suspended for the duration of this section**

**No questions.**

**22/068**

**To receive any questions to council from members**

Cllr Peacock – requested that the cemetery gate was left open to ensure people with mobility issues can access the cemetery.

It was suggested to leave the gate open as a trial.

Cllr George – asked have we had the notification for the £5,000 grant from the mosaic.

Clerk – We have had notification for the Tour of Britain Tiles Project, but no notification as yet for the mosaic. Our NSDC councillors should be notified of the application. Cllr Peacock will chase up.

Cllr George – gave an update on the Tour of Britain artwork project.

Clerk – gave appreciation and thanks for spearheading the Tour of Britain Project and the benefit to the community.

Cllr Ayre – gave a letter to Cllr Peacock explaining issues at Abbey Road Community Centre.

**22/069**

**To receive draft minutes and reports of the following committees, sub-committees and working groups;**

Extraordinary Meeting August 22<sup>nd</sup>, 2022.

Cllr Brooks – requested permission for extraordinary meeting minutes to be moved to matters arising.

Cllr K Peck asked for co-option to be discussed from correspondence.

Chair asked the Parish Council to consider the two applicants from residents John Peck and Terry McLaughlin.

Two vacancies on the Parish Council are being offered.

Voting took place in private.

After voting took place John Peck was co-opted. Terry McLaughlin was not co-opted onto Parish Council.

It was agreed to write formal letter to Mr McLaughlin.

**22/070**

**Agenda**

**I.**

S106 Priorities

Chair moved this item, to be discussed after the Meeting with NSDC Andy Hardy on Thursday.

**II.**

Skatepark

Contractors have delayed start point and will commence in a fortnights time.

Cllr Parkin – asked for project timescales for completion.

Cllr Peacock -15 weeks

**III.**

Sherwood Fields

Clerk – met four contractors at the site. Clerk then read the process of notifying the DNO and for a G99 application along with timescales.

A discussion took place.

Cllr K Peck – requested that the G99 info be sent to members.

Cllr Parkin requested that Sherwood Fields to be discussed at the next Amenities Committee meeting with members agreeing on the total project expenditure.

**IV.** Village Hall

Clerk – presented a quotation for secondary glazing.

A discussion took place on the village hall.

Chair to phone NSDC Oliver Scott tomorrow.

Cllr K Peck requested this project to be discussed further under S106.

**Cllr Ayre left the meeting.**

**V.** ALCC – Clerk

Moved to confidential items.

Cllr Peacock left the meeting. Cllr Peacock to send in a District Council report.

**VI.** Events update;

Tour of Britain  
Book Festival  
Remembrance Parade  
Christmas Event  
Edwinstowe in Bloom

Cllr K Peck – requested an events committee meeting; Wednesday meeting at 12.30pm Tuesday 18<sup>th</sup> October 2022.

Amenities Committee arranged for; Thursday 7pm 20<sup>th</sup> October 2022.

**VII.** Website

Not discussed.

- VIII.** Magazine  
Not discussed.
- IX.** Staffing  
Moved to confidential matters
- X.** Real Living Wage  
Moved to confidential items.
- XI.** Play Equipment  
Swings and Speed gyro repairs approved.  
A discussion took place on football provision.
- XII.** Carparks Service Level Agreement  
Delegated to the Amenities committee  
**Approved.**
- XIII.** AGAR  
Cllr Parkin thanked the Clerk for his excellent Financial management.
- XIV.** Planning Applications – process  
Not discussed.
- XV.** Folder of Condolence – Queen Elizabeth  
91 entries entered the folder of condolence. The Clerk thanked the Flower Shop for donating flowers to sit beside the Folder of Condolence.
- XVI.** Civility & Respect Project  
Not discussed.
- 22/071** **Correspondence**

Dignity at Work

Request for co-option onto the Parish Council (2 residents)

Skatepark

Railway crossing path closure

Dementia Friendly Communities

Campervan

RSPB – residents

River Maun – Bridge damage

Lidgett Park

Bus Shelter bench

Cemetery Carpark

Fence Jubilee Park

Bowls Green -football

**22/072**

**Financial Matters (to be referred to the finance committee, if necessary)**

**Approved.**

Cllr K Peck requested the balance to exclude S106 monies in the future.

Clerk agreed.

Cllr Booth as Chair of Finance Committee has been approved to be a bank account signatory.

Cllr J Peck to be asked onto the finance Committee.

The Chair raised banking issues which Cllr Parkin said should not be discussed at the Ordinary meeting. Agreed by members.

**22/073**

**Invoices for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
12.7.2022	Chip Hosting	Website	275.76
12.7.2022	Key building	Amenity Materials	£81.79
12.7.2022	Key building	Amenity Materials	£47.71
12.7.2022	Borrowdale	Cemetery	£160.00
12.7.2022	Re-imburement	Amenity Materials	£22.50
12.7.2022	Ultimate Printing	Magazine Printing	£1430.00
18.7.2022	NCC	Pension	£2,973.23
18.7.2022	NCC	Pension	£1,877.77
18.7.2022	NCC	Pension	£2382.16
18.7.2022	NCC	Pension	£1927.09
20.7.2022	City Signs	Events	£87.84
21.7.2022	Re-imburement	Amenity Materials	£70.00
21.7.2022	Re-imburement	Events	£50.00
22.7.2022	Key building supplies	Amenity Materials	£100.80
22.7.2022	CISWO	Bowls Green Rent	£80.48
22.7.2022	CISWO	Bowls Green Rent increase	£17.45
22.7.2022	HMRC	PAYE/NIC	£3,089.81
22.7.2022	HMRC	PAYE/NIC	£1,978.54
22.7.2022	HMRC	PAYE/NIC	£2,913.48
22.7.2022	HMRC	PAYE/NIC	£2,2012.75
29.7.2022	Town & Country	Grass cutting	£1,072.80
29.7.2022	Wages	Salaries	£4,433.25



1.8.2022	Starboard Systems	Accounts software	£777.60
1.8.2022	Newark Book Festival	Events	£1000.00
2.8.2022	Pegasus Tree Care	Tree works	£660.00
3.8.2022	Office Depot	Shredder	£291.42
3.8.2022	Key building	Amenity Materials	£18.00
11.8.2022	Thoresby Estate	Rent Conservation Area	£65.00
11.8.2022	Williams	Electrics	£150.00
12.8.2022	Wages	Salaries	£2,429.45
24.8.2022	Williams	PAT Testing	£57.00
26.8.2022	Wages	Salaries	£2,429.45
31.8.2022	Seddon's	Water Pump	£345.00
1.9.2022	Re-imburement	Amenity Materials	43.63
1.9.2022	Seddon's	Water Pump	£12.00
1.9.2022	City Signs	Events	£160.75
6.9.2022	Key building	Amenity Materials	£126.23
8.9.2022	THPE	Uniform	£84.00
9.9.2022	Wages	Salaries	£2,423.65
9.9.2022	NCC	Pension	£2,236.95
9.9.2022	NCC	Pension	£2,235.95
9.9.2022	HMRC	PAYE/NIC	£1,828.41
13.9.2022	Williams	Electrics	£400.00
13.9.2022	The Joker	Events	£318.00
13.9.2022	Town & Country	Grass cutting	£1,072.80

14.9.2022	Worksop Van Hire	Events	£160.00
14.9.2022	East Midlands in Bloom	Events	£37.50
20.9.2022	Fryer	Lock repairs	£340.00
22.9.2022	Roe	Plumbing	£80.00
23.9.2022	Wages	Salaries	£4,658.02
26.9.2022	Phil Neal	Events	£275.00
26.9.2022	Gallagher	Insurance	£289.53
29.9.2022	Rufford	Repairs	£666.00
29.9.2022	PKF Littlejohn	Auditor	£720.00
30.9.2022	NCC	Pension	£2,317.45
30.9.2022	HMRC	PAYE/NIC	£1,710.97

**22/074                      Direct Debits for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
11.7.2022	BT Group PLC	Telecoms	£38.93
13.7.2022	UK Fuels Ltd	Petrol/Diesel	120.07
15.7.2022	Sage Global Services	Payroll Software	£20.40
21.7.2022	SSE Electrical	Electric carparks	£37.21
25.7.2022	Chapel Street Telecoms	Telecoms	£56.25
26.7.2022	ALD Automotive	Van Lease	£334.80
1.8.2022	Screwfix	Amenity Materials	£141.97

1.8.2022	DVLA	Van tax	£24.06
1.8.2022	NSDC	Car Park Rates	£49.00
1.8.2022	NSDC	Car Park Rates	£58.00
3.8.2022	Office Depot	Shredder	£291.42
3.8.2022	UK Fuels	Petrol/Diesel	£159.44
4.8.2022	Water Plus	Public Toilets	£23.46
10.8.2022	UK Fuels	Fuel Card	£1.80
10.8.2022	BT PLC	Telecoms	£38.93
17.8.2022	UK Fuels	Petrol/Diesel	£41.19
17.8.2022	Sage Global	Payroll software	£20.40
18.8.2022	Waterplus	Allotments	£631.27
19.8.2022	SSE	Carpark electrics	£38.29
23.8.2022	Chapel Street Telecoms	Telecoms	£56.74
24.8.2022	ALD Automotive	Van lease	£334.80
31.8.2022	UK Fuels Ltd	Fuel Card	£8.56
1.9.2022	DVLA	Van Tax	£24.06
1.9.2022	NSDC	Car Park Rates	£49.00
1.9.2022	NSDC	Car Park Rates	£58.00
7.9.2022	UK Fuels	Fuel Card	£1.80
7.9.2022	Office Depot	Stationary	£327.34
12.9.2022	BT PLC	Telecoms	£38.93
14.9.2022	UK Fuels	Petrol/Diesel	£137.97
15.9.2022	Sage Global	Payroll Software	£20.40

20.9.2022	SSE Electric	Car Park Electrics	£38.29
20.9.2022	Waterplus	Public Toilets	£84.98
21.9.2022	UK Fuels	Petrol/Diesel	£20.28
22.9.2022	Konica Minolta	Photocopier	£117.32
23.9.2022	Chapel Street	Telecoms	£56.59
26.9.2022	Office Depot	Street Cleaning / Cemetery	£531.40
26.9.2022	ALD Automotive	Van lease	£334.80
28.9.2022	UK Fuels	Petrol/Diesel	107.09
30.9.2022	Unity Trust	Bank Charges	£5.70
30.9.2022	Unity Trust	Service Charges	£43.05
3.10.2022	DVLA	Van Tax	£24.06
3.10.2022	NSDC	Car Park Rates	£58.00
3.10.2022	NSDC	Car Park Rates	£49.00
3.10.2022	Screwfix	Amenity Materials	£31.35
5.10.2022	UK Fuels	Petrol/Diesel	£51.30
5.10.2022	Waterplus	Cemetery	£17.19

**22/075**

**Income**

12.7.2022	Cemetery	£640.00
15.7.2022	Magazine	£600.00
15.7.2022	Cemetery	£410.00
18.7.2022	Cemetery	£500.00

19.7.2022	Magazine	£100.00
20.7.2022	Magazine	£225.00
22.7.2022	Magazine	£100.00
25.7.2022	Magazine	£75.00
26.7.2022	Agency	£4702.50
1.8.2022	Magazine	£75.00
4.8.2022	Hanging Baskets	£421.00
5.8.2022	Cemetery	£240.00
9.8.2022	S106	£46,456.21
10.8.2022	Cemetery	£60.00
10.8.2022	Cemetery	£60.00
11.8.2022	Allotments	£40.00
15.8.2022	Cemetery	£150.00
22.8.2022	Grant	£6,648.00
22.8.2022	Cemetery	£120.00
2.9.2022	Cemetery	£120.00
6.9.2022	Cemetery	£150.00
6.9.2022	Cemetery	£150.00
6.9.2022	Cemetery	£160.00
7.9.2022	Cemetery	£350.00
7.9.2022	Cemetery	£50.00
7.9.2022	Cemetery	£15.00
12.9.2022	Cemetery	£180.00

14.9.2022	Events	£150.00
27.9.2022	Cemetery	£120.00
27.9.2022	Cemetery	£180.00
30.9.2022	Precept	£79,500.00
4.10.2022	Grant	£550.00
	<b>TOTAL</b>	<b>£143,297.71</b>

<b>BANK BALANCE</b>		<b>£206,087.28</b>
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22/076

**Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)**

County Councillor Scott Carlton Report:

- Works have begun on the avenues and Henton Road to improve the road surface with structural patching repairs. This follows on from what I had previously reported to council. Consideration is now being given to a top-dressing treatment next year. Raised a concern that Robin Hood Avenue was being left off, when workers were already on the same stretch of road.
- Road repair works have now scheduled for Lynds Close in November.
- New Bus Shelter request made for the stop near the Dukeries Pub.
- Planning permission for Ollerton Roundabout has now been granted. Asked a for timetable of works for the whole project on the A614/A6097. Also in my division, the proposal for a roundabout (replacing the Mickledale Junction) has been granted. A new roundabout on the A614 will be installed and a new link road across the field (between the A614 and Strawsons) connecting to Mickledale Lane with smaller roundabout will be constructed. A614 junction improvements | Nottinghamshire County Council

- Sat on the Free School Presumption Panel to recommend to the DfE who would be the preferred operator of the school. Should hear back from the DfE in approx. Nov/Dec we are being told.
- Can report as council is already aware, however the application to NCC's Local Community Fund that I supported as the Divisional Member for £20,000 has been successful and the first 75% of the monies is due to land with the PC anytime. The remainder will be paid upon completion.
- Submitted a claim to my County Councillors Divisional Fund for £250 for Edwinstowe Food Hub following their enquiry to me. Pending approval from Democratic Services.
- Chased up the outstanding junction protection schemes particularly for Fifth & Fourth Avenue near King Edwin as parking has been a real problem of late. As well as chased up the promised grit bin. Submitted an enquiry for a junction protection scheme for the junction of Lansbury Road and Ollerton Road. Again, chased up for the proposed knee-high fencing planned for Mill Lane on the junction of the B6030 to prevent verge parking.
- Took part in a recent confirmation hearing for the new Chief Constable for Nottinghamshire Police. Kate Meynall will be returning to the force after some time away with Derbyshire and I have invited her to visit Edwinstowe when she joins the force in early December.
- The Government has confirmed the Devolution Deal for the East Midlands, between respective councils covering Nottinghamshire, Nottingham, Derby and Derbyshire.

District Councillor Scott Carlton Report:

- A planning application for the new school on Thoresby Vale has been submitted to NSDC.
- A planning application for access to the Mansfield Road site that has outline planning consent for up to 50 homes has been submitted.
- Asked NSDC and Wise Enforcement for more patrols, as I have received many complaints about dog fouling particularly on the avenues.
- Chased up the suspected un-authorized works on the trees along Mansfield Road. An interview under caution with those having been potentially identified as ordering the works is taking place next week to inform steps.
- I am currently taking part in a task and finish group within the councils Policy and Performance Committee on anti-social behaviour and have been looking at ways of encouraging more residents to report ASB, and also what the council

(alongside partner agencies) can do better to resolve these types of issues and prevent them from happening.

- I congratulate Cllr Andy Freeman on his recent NSDC by-election win in the ward of Edwinstowe and Clipstone.

**22/077**

**Planning Matters**

**22/078**

**To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.**

**Confidential Matters**

**22/079**

**Date of next meeting; TBC.**

Next Ordinary meeting; Tuesday 8<sup>th</sup> November 2022.

Meeting concluded at 9.50pm.