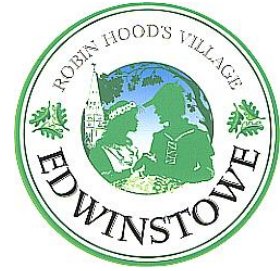


Edwinstowe Parish Council

Working to make a difference



01623 824243

info@edwinstowe.co.uk

A handwritten signature in black ink that reads 'James Gamble'.

Clerk – James Gamble MSc.

You are invited attend the Annual General Meeting of the Parish Council to be held on **Wednesday 11th May 2022 at 7.00 pm** followed immediately by the Ordinary Meeting of the Council, in the Village Hall, Edwinstowe.

A G E N D A

Meeting opened by the Chairman.

Call for nominations for Chairman for the ensuing year.

- 22/001** To elect a Chairman for the ensuing year
- 22/002** To receive the Chairman's Declaration of Acceptance of Office
- 22/003** To elect a Vice Chairman for the ensuing year
- 22/004** To receive the Vice Chairman's Declaration of Acceptance of Office

22/005 Approval of the following documents (available on the website): -

- i. Constitution
- ii. Standing Orders
- iii. Public Participation Rules
- iv. Financial Regulations
- v. Financial Risk Assessment
- vi. Complaints Procedure
- vii. GDPR Security Compliance Checklist
- viii. Code of Conduct
- ix. Internal Audit
- x. Policy on Recordings

22/006 Councillors Register of Members Interest Forms – Update

22/007 To appoint Chairs / representatives onto Sub Committees, Committees and Organisations

N.B. Working Groups & Sub Committees are closed meetings with no decision-making powers; Committees are public meetings with the ability to make decisions. (Working Groups & Sub Committees can include non-council members.

- xi. Finance
- xii. Human Resources
- xiii. Amenity
- xiv. Events
- xv. Village Hall Committee

Edwinstowe Parish Council

Working to make a difference

Clerk – James Gamble MSc.

Tel: (01623) 824243
email – info@edwinstowe.co.uk



You are invited to the Ordinary Meeting of the full council to be held on Wednesday 13th May 2022, at 7pm. The meeting will be held at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

- 22/008** **Welcome by the Chair**

- 22/009** **Receive apologies and reasons for absence**

- 22/010** **Disclosures of interests by members**

- 22/011** **Approve minutes of the full council at the Ordinary meeting held on Wednesday 13th April 2022.**

- 22/012** **Matters arising (*following NALC guidelines*)**

- 22/013** **Public participation, standing orders will be suspended for the duration of this section**

- 22/014** **To receive any questions to council from members**

- 22/015** **To receive draft minutes and reports of the following committees, sub-committees and working groups;**
Report from Amenities
Events

- 22/016** **Agenda**
 - I.** Car Parking

 - II.** S106

- III. Forthcoming events
- IV. Mower replacement
- V. Fourth Avenue Play Area
- VI. Lidgett Park
- VII. Cenotaph – handrail
- VIII. Village Hall Windows

22/017 Correspondence

- 1. RSPB
- 2. Night-Time Economy

22/018 Financial Matters (to be referred to the finance committee, if necessary)

22/019 Invoices for approval

Date	Payee	Description	Amount incl VAT (if applicable)
08.4.2022	Salaries	Wages	£4,288.65
19.4.2022	Sage Global	Payroll Software	£ 20.40
19.4.2022	Bunting	Jubilee Celebrations	£ 400.00
22.4.2022	Salaries	Wages	£ 2,178.29
03.5.2022	Bushby	Magazine Distribution	£ 280.00
03.5.2022	Town & Country	Grass Cutting	£1,072.80
03.5.2022	City Signs	Banner printing	£ 308.89
23.5.2022	Bunzl	Cleaning Products	£ 57.98

06.5.2022	Salaries	Wages	£4,596.93
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22/020 Direct Debits for approval

Date	Payee	Description	Amount incl VAT (if applicable)
11.4.2022	BT Group PLC	Telecoms	£36.00
19.4.2022	Keybuilding Supplies	Amenity Materials	£62.40
20.4.2022	UK Fuels	Petrol/Diesel	£60.72
21.4.2022	SSE Electricity	Carpark electrics	£38.29
25.4.2022	Chapel Street	Telecoms	£60.31
26.4.2022	ALD Automotive	Vehicle Lease	£334.80
27.4.2022	UK Fuels Ltd	Petrol/Diesel	£ 97.13
28.4.2022	Konica Minolta	Photocopier	£ 152.27
03.5.2022	DVLA	Vehicle tax	£ 24.06
03.5.2022	NSDC	Carpark rates	£ 49.00
03.5.2022	NSDC	Carpark rates	£ 58.00
03.5.2022	Screwfix Direct Ltd	Amenity materials	£ 200.97
04.5.2022	UK Fuels	Petrol/Diesel	£ 30.87
05.5.2022	Water Plus	Public Toilets	£ 23.63

22/021 Income

07.4.2022	Cemetery	£945.00
11.4.2022	Allotment	£30.00

12.4.2022	Grant	£500.00
13.4.2022	Allotment	£30.00
13.4.2022	Allotment	£30.00
13.4.2022	Hanging Basket	£60.00
04.4.2022	Allotment	£30.00
05.4.2022	Allotment	£30.00
05.4.2022	Cemetery	£410.00
19.4.2022	Allotment	£30.00
26.4.2022	Precept	£79,500.00
28.4.2022	Allotment	£50.00
29.4.2022	Cemetery	£170.00
06.5.2022	Cemetery	£180.00
	TOTAL	£81,995.00

BANK BALANCE		£ 148,228.45
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22/022 Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)

22/023 Planning Matters

NONE

22/024 To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

Confidential Matters

22/025

Date of next meeting; Wednesday 8th June 2022.