

# Edwinstowe Parish Council

*Working to make a difference*

Clerk – James Gamble MSc.

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A handwritten signature in black ink that reads 'James Gamble'.

Minutes of the Ordinary Meeting of the Full Council held on Wednesday 13th April 2022, at 7.00pm. The meeting held at the Council Chambers, Village Hall, Mansfield Road, Edwinstowe. Public and Press welcome to attend.

Present; Cllrs Booth, Brooks (Chair), Brown, Carlton George, Parkin, and Troop.

No members in the public were in attendance.

Clerk recorded the meeting.

**21/194**

## **Welcome by the Chair**

A discussion took place on recordings, this followed an incident previously where a council member distributed a recording of an Ordinary Meeting to other members after the minutes had been accepted. "Chair reminded members that any recordings of the meetings by members should not be distributed to others and should be destroyed once the Ordinary Meeting minutes have been accepted by the Full Council".

**21/195**

## **Receive apologies and reasons for absence**

Apologies received; Cllr Ayre, Carlton, J Peck, K Peck and Peacock

**Approved.**

**21/196**

## **Disclosures of interests by members**

**None.**

**21/197**

## **Approve minutes of the full council at the Ordinary meeting held on Wednesday 9<sup>th</sup> March 2022.**

**Approved.**

**21/198**

## **Matters arising (following NALC guidelines)**

£2,000.00 was allocated for a Parish Council Grants fund for local groups to apply. To include £1000.00 for each six-month period April and October which can be rolled over if under subscribed by applicants. **Approved unanimously.**

Lidgett Park football provision was discussed. To use S106 money from Harworth development and look for additional grant funding.

**Option 3 was Approved unanimously.**

**21/199 Public participation, standing orders will be suspended for the duration of this section**

**None.**

**21/200 To receive any questions to council from members**

Cllr Troop can the minutes be published onto the website.

Cllr Carlton requested an update on the free trees from NSDC.

**21/201 To receive draft minutes and reports of the following committees, sub-committees and working groups;**

HR Committee

A report was given.

Car Parking

A report was given.

**21/202 Agenda**

**I. Car Parking**

A discussion took place on car parks. The consultation process to be extended with additional articles in the summer edition of the Parish Magazine

Chair informed members that NSDC Officer Brian Rawlinson has undertaken a survey and will be producing a proposal to repair the car parks to be discussed at the May Ordinary meeting.

**II.** S106

A discussion took place on the outstanding S106 monies to Edwinstowe Parish Council which NSDC have held since September 2021. A new request for this payment will be made to NSDC again.

**III.** Forthcoming events

It was approved that the Village Hall Committee can use the Parish Council market stalls free of charge (they will provide transportation) and use the Mansfield Road car park and shared driveway to host the Summer Fayre. Members agreed that in future these types of proposals should be delegated solely to the Clerk and do not need to go before Full Council.

It was agreed to allocate £1000.00 to enable the Book festival to go ahead. **Approved unanimously.** It was agreed to allocate a further £500.00 for Jubilee Celebrations in addition to the grant from NSDC.

Chair thanked Cllr George in organising a community project to create 200 metres of bunting for Jubilee celebrations.

Cllr Carlton gave an update on events including the Nottinghamshire day celebrations on August 27<sup>th</sup> located at Sherwood Forest. Tour of Britain 8<sup>th</sup> of September coming down Swinecote Road. **It was agreed to purchase additional poppies to placed on street light columns.**

Cllr Troop to send over information on the “Big Lunch and Jubilee celebrations” to be placed on the website.

**Approved unanimously.** It was agreed to allocate £500 to the Tour of Britain. **Approved unanimously.**

Cllr Brown left the meeting.

**IV.** Robin Hood Colts

Cllr Parkin gave an update on a meeting with Robin Hood Colts.

**V.** Fourth Avenue Play Area

A discussion took place on play provision proposals.

**Quotation 2 including the “dinosaur domain” proposal was approved unanimously.**

Cllr George gave an update on CISWO requirements including the need to undertake a consultation process. An update on an architect’s design was also given on a new building to replace the badly vandalised Bowls Pavilion.

**VI.** Staffing

Moved to confidential matters.

**VII.** Cenotaph – handrail

NSDC to assist with Historic England Application. The cenotaph design has been accepted by Oliver Scott. **The Parish Council approved the purchase of the Handrail.**

**VIII.** Replace fence panel – Fourth Avenue

**It was resolved to replace the security fencing between the Bowls Green and Fourth Avenue play area. Approved unanimously.**

**21/203** Correspondence

1. RSPB

**21/204** Financial Matters (to be referred to the finance committee, if necessary)

Cllr Parkin proposed that the Clerk can spend up to £1000.00 without Parish Council approval. Seconded by Cllr Booth.

**It was approved unanimously that the Clerk can purchase up to £1000.00 without Council approval and to update the Financial Regs.**

**Approved.**

**21/205** Invoices for approval

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
08.3.2022	Thoresby Settlement	Allotments Lease	£499.66
11.3.2022	Waterplus	Public toilets water	£43.56
11.3.2022	Salaries	Wages	£5,591.42
15.3.2022	Waterplus	Allotments water	£648.44
15.3.2022	Viking	Laptop	£716.35
15.3.2022	NSDC	By election costs	£4,953.88
15.3.2022	Keybuilding supplies	Amenity Materials	£23.04
15.3.2022	Water Plus	Cemetery Water	£85.22
15.3.2022	Viking	Office supplies	£183.49
15.3.2022	Viking	Cleaning supplies	£148.49
15.3.2022	Viking	Refuse Bags	£143.95
15.3.2022	Viking	Refuse Bags	£143.95
15.3.2022	Viking	Office supplies	£17.84
15.3.2022	Bunzl	Cleaning supplies	£132.24
15.3.2022	Konica Minolta	Photocopier	£193.02
16.3.2022	Meika Ltd	Plants	£351.91
18.3.2022	HMRC	NIC/PAYE	£1,688.20
18.3.2022	HMRC	NIC/PAYE	£ 1,669.11
18.3.2022	NCC	Pension	£1,903.06
18.3.2022	HMRC	NIC/PAYE	£ 1,645.08
18.3.2022	NCC	Pension	£ 1,895.81
18.3.2022	Edwinstowe Parochial Church	Clock maintenance	£ 260.50
25.3.2022	Salaries	Wages	£ 2,555.71

25.3.2022	JKE Webdesign	Magazine Design	£ 530.00
29.3.2022	Ultimate Print & Design	Magazine Printing	£ 1,430.00
29.3.2022	City Signs	Banner	£ 107.88

**21/206 Direct Debits for approval**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount incl VAT (if applicable)</b>
09.3.2022	UK Fuels	Petrol/Diesel	£89.73
15.3.2022	BT Group	Telecoms	£36.00
17.3.2022	Sage Accounts	Payroll	£20.40
21.3.2022	SSE Electricity	Carpark electrics	£35.23
23.3.2022	Chapel Street	Telecoms	£57.61
28.3.2022	ALD Automotive	Vehicle Lease	£334.80
30.3.2022	UK Fuels Ltd	Petrol/Diesel	£ 83.78
31.3.2022	Unity Trust Bank	Handling Charge	£ 9.00
31.3.2022	Unity Trust Bank	Service Charge	£ 40.65
21.2.2022	NSDC	Carpark rates	£ 64.33
01.4.2022	NSDC	Carpark rates	£ 58.00
04.4.2022	DVLA	Vehicle Tax	£ 48.15
05.4.2022	Water Plus	Public Toilets	£ 21.26
06.4.2022	UK Fuels Ltd	Petrol/Diesel	£ 41.51

**21/207 Income**

07.3.2022	Cemetery	£160.00
07.3.2022	Cemetery	£150.00
07.3.2022	Allotment	£45.00
07.3.2022	Allotment	£30.00
07.3.2022	Allotment	£60.00
08.3.2022	Allotment	£30.00
08.3.2022	Magazine advert	£50.00
08.3.2022	Allotment	£60.00
08.3.2022	Allotment	£60.00
08.3.2022	Allotment	£45.00
09.3.2022	Allotment	£30.00
09.3.2022	Cemetery	£160.00
09.3.2022	Cemetery	£25.00
10.3.2022	Allotment	£30.00
11.3.2022	Insurance	£2,500.00
15.3.2022	Allotment	£60.00
16.3.2022	Allotment	£30.00
17.3.2022	Allotment	£45.00
18.3.2022	Cemetery	£150.00
18.3.2022	Allotment	£45.00
21.3.2022	Allotment	£60.00
21.3.2022	Allotment	£60.00
22.3.2022	Hanging Basket	£30.00

23.3.2022	Allotment	£165.00
24.3.2022	Hanging Basket	£60.00
24.3.2022	Magazine	£100.00
24.3.2022	Allotment	£45.00
24.3.2022	Hanging Basket	£30.00
24.3.2022	Hanging Baskets	£60.00
24.3.2022	Allotment	£15.00
25.3.2022	Allotment	£30.00
25.3.2022	Cemetery	£180.00
25.3.2022	Cemetery	£160.00
25.3.2022	Cemetery	£60.00
25.3.2022	Allotment	£45.00
25.3.2022	Allotment	£30.00
25.3.2022	Allotment	£30.00
25.3.2022	Hanging Basket	£360.00
25.3.2022	Cemetery	£205.00
25.3.2022	Allotment	£45.00
28.3.2022	Cemetery	£210.00
28.3.2022	Allotment	£45.00
28.3.2022	Hanging Basket	£30.00
28.3.2022	Hanging Basket	£60.00
28.3.2022	Allotment	£30.00
29.3.2022	Cemetery	£610.00



30.3.2022	Hanging Basket	£90.00
31.3.2022	Hanging Basket	£90.00
04.4.2022	Allotment	£30.00
05.4.2022	Allotment	£30.00
05.4.2022	Cemetery	£410.00
05.4.2022	Cemetery	£180.00
05.4.2022	Cemetery	£150.00
06.4.2022	Hanging Basket	£120.00
06.4.2022	Allotment	£30.00
07.4.2022	Cemetery	£945.00
	<b>TOTAL</b>	<b>£8,595.00</b>

<b>BANK BALANCE</b>		<b>£ 82,080.84</b>
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**21/208**

**Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)**

**County Councillor Report from Cllr Scott Carlton;**

- From the lower end of the High Street to the top of Rufford Road, white lining renewal (including on junctions and 30mph warning on the road) has been reported, inspected and will be renewed in due course.
- Along Mansfield Road, from past Broomfield Farm to the village entrance, the reflective verge bollards have also been reported for inspection and hopefully replacement, as a number are either broken or missing their reflectors.
- Again, along Mansfield Road, various locations have been reported for potholes, white line renewal and two Severn Trent water covers have been reported as they are currently broken.
- Asked for a temporary interactive speed sign near Thoresby Colliery, whilst logistics are arranged and on possibly

re-siting the current interactive speed. I have asked for this stretch of the road to be reviewed by VIA to better inform drivers of the speed restrictions, particularly those exiting the village.

- Highways are chasing BT to conduct repairs to locations on the pavement of Mansfield Road where concrete covers have broken.
- A consultation is currently running on diverting the right of way route from Mill Lane to the back of the football ground. This is due to the collapse of the bank some time ago.
- Awaiting a time scale to be given for the installation of new safety features on the crossing on Church Street.
- Street Lamp near Thoresby Colliery has been reported for repair.
- Edwinstowe (Sherwood Forest) will be on the route for the Tour of Britain. It will enter the village by Swinecote Road and turn right onto Mansfield Road. I am awaiting a detailed route map with proposed timings.
- Attended the Horse-Riding Carnival at Thoresby Estates last weekend. Met with the event organisers about how we can not just better promote the event in the local area, but also offers opportunities to local businesses to take part whilst exploring further employment and volunteering opportunities.
- A planning application has now been put in for the A614/A6097 upgrades, including Ollerton Roundabout. Still on course for spades in the ground beginning of the Summer 2023.
- The Council will be moving over to a Cabinet style of governance. This is in line with the Devolution deal that has been submitted recently to central Government, for a Combined Authority Area, for Nottinghamshire County, Nottingham City, Derby City and Derbyshire County. If granted it would have additional funding opportunities and a greater platform to call for more investment into the East Midlands. We await a response from the Government.

#### **NSDC District Councillor Report Scott Carlton;**

- NSDC in the coming weeks will be coming to pressure washer the pavement down on the High Street. Likely to be a Monday when some traders are closed, but as soon as a date is given I will communicate this. They have proposed to start work at 7am to keep disruption to a minimum.
- The District Council have installed a bracket for an additional CCTV point on the High Street, at the southern end. Camera has also been purchased. Fourth Avenue, a lamppost that was identified for a camera is too short. Discussions are ongoing with the County Council apart installing a taller column

to take a camera. There is still a strong desire to install CCTV at Jubilee Park.

- ASB issues are being addressed by the Police and Council. Across the ward, more than 10 individuals have been warned, or given contractual behaviour orders, which includes bans from some shops. Some have also had to undertake community resolution projects. Police Patrols are still being conducted and will do so for the foreseeable.

- The council shortly will be moving across to a Cabinet System.

**21/209**

**Planning Matters**

**NONE**

**21/210**

**To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.**

**Confidential Matters**

Staffing

**21/211**

**Date of next meeting; Wednesday 11<sup>th</sup> May 2022.**

**Meeting finished at 9.30pm.**