

Edwinstowe Parish Council

Working to make a difference

Clerk – James Gamble MSc.

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A handwritten signature in black ink that reads 'James Gamble'.

Minutes of the Ordinary Meeting of the Full Council held on Tuesday 14th September 2021, at 7.00pm the Village Hall, Mansfield Road. Public and Press welcome to attend.

Present: Brooks (Chair), Carlton, Parkin, J Peck, K Peck, and Troop.

No members of the public were present.

21/065 Welcome by the Chair

21/066 Receive apologies and reasons for absence

Apologies received from Cllrs, Ayre, Booth, Brown and George.

Apologies accepted.

Clerk recorded the meeting.

Cllr K Peck also recorded the meeting.

21/067 Disclosures of interests by members

None

21/068 Approve minutes of the full council at the Ordinary meeting held on Tuesday 13th July 2021.

Cllr K Peck requested an amendment within the HR Report for July.

The Chair, having looked into minutes and reporting in some detail, has asked that the amendment requested at the September meeting to the July 13th meeting by Councillor Karen Peck be discussed under confidential at the end of the meeting. Issues on reporting of HR matters raised by the Clerk will also be clarified under confidential. The Parish Council will decide at that stage on the wording of any amendment if necessary.

The Clerk stated that he had sought advice on the matter and he will also give feedback.

21/069 **Matters arising** *(following NALC guidelines)*

None

21/070 **Public participation, standing orders will be suspended for the duration of this section**

21/071 **To receive any questions to council from members**

Cllr J Peck enquired any progress on van logo quotations.

Chair responded that Finance Committee could have delegation to approve any van logo quotations. No objections raised.

Cllr Troop asked if a Christmas Tree will be provided in the Forest Cemetery again this year.

Chair responded Christmas Tree would have to be approved by the Events Committee.

Cllr Troop queried any progress made by Cllr Carlton at RSPB carpark crossing. Cllr Carlton to report back in Councillors reports.

21/072 **To receive draft minutes and reports of the following committees, sub-committees and working groups;**

Events

Parish Council approved further Miner 2 Major grant for the book festival.

25th November 2021 confirmed for Christmas Event.

Amenities

Amenities Committee scheduled for 21st September. Chair requested members be available for substitution.

Chair proposed that the Parish Council approve an LIS grant application towards the Skatepark repairs, Seconded by Cllr J Peck. Approved.

Cllr Carlton gave an update that the LIS grant scheme to be decided at County Hall following changes to the scheme.

Committees

Chair requested new council member Cllr Booth to be appointed to the vacant Events and Amenity Committee spaces. Clerk had contacted Cllr Booth previously regarding these committee spaces.

Cllr K Peck requested that the decision to appoint to these committees was deferred to ensure political makeup of committees is reflected.

No decision was made on the new committee appointments.

Chair asked Cllr Carlton to make Cllr Booth aware that he can attend any committee in the meantime, but would not be able to vote unless made a substitute.

Clerk reminded all councillors that they should be apolitical whilst representing the Parish Council.

21/073

Agenda

I. Victoria Cross Trust Donation

Following a second vote, the original proposal made in July by the Chair and seconded by Cllr Troop, for a £100 donation made to the Victoria Cross Trust for renovations to the cenotaph was approved unanimously.

II. Robin Hood Colts – Solar PV

Due to financial discussions this Agenda item was discussed under confidential items

III. Jubilee Park – skatepark

Members read through the Request For Quotation document produced by the Clerk. A discussion took place on skatepark materials and a possible Pump track design concepts.

IV. Jubilee Park – CCTV

Deferred. To be discussed at Amenity Committee.

V. Gateway Signs

Report accepted.

VI. Harworth Estate – meeting

Joel Gandhi has left Harworth. A new meeting date to be arranged.

VII. RSPB – meeting

Awaiting a meeting date.

VIII. NSDC – meeting

NSDC have responded to S106 request.

IX. High Street Furniture

Chair requested a thank you letter sent to the hanging basket provider and thanked Amenity Team for such a great job.

X. Bowling Green – Lease extension / Mansfield & District Bowling Assoc

No Bowling Association applications were received. Cost to extend lease prohibitive.

Parish Council agreed to discuss plans for Bowling Green and Pavilion at next Amenities Committee.

XI. Cemetery Extension

Clerk has been in contact with Thoresby Estate and NSDC to convene a meeting to discuss the Forest Cemetery extension as part of the Forest Corner Master Plan.

XII. Website proposal – including social media

Cllr Parkin to work alongside Clerk to develop a new website proposal.
Approved.

XIII.

Defibrillator

Chair informed members that EMAS were starting defibrillator training.

A Discussion took place on Defibrillators regarding maintenance, replacement parts and location plans.

21/074

Correspondence

Cemetery – access

Gate – Jubilee Park

Horse Manure – Roads

It was agreed to signpost future correspondence back to the Riding Stables.

Parking – High Street / Occupation Road

Public Toilets – Refurbishment

To be discussed at Amenities Committee

Bushes – Jubilee Park

It was agreed that the Parish Council do not start trimming trees and bushes at Jubilee Park.

Bushes – First Port

It was agreed to leave the bushes.

Bushes – Old School Drive

It was agreed that Parish Council do not start trimming bushes and trees.

Sherwood Forest Friends of the Earth – Bulb planting

Parish Council agreed it was a good idea, but for the Group to contact NCC highways for permission. Parish Council also offered land for bulb planning at Jubilee Park.

21/075

Financial Matters (to be referred to the finance committee, if necessary)

Staff Training Budget

A discussion took place on creating a staff training budget.

Scribe Account Software / AGAR

Cllr J Peck proposed subscribing to Scribe Accounting software, seconded by Cllr Parkin. Approved.

Finances were approved.

21/078 Invoices for approval

02.7.2021	Salaries	Wages	£3,975.41
02.7.2021	NCC	Pension	£2,930.83
02.7.2021	Town & Country	Grass cutting	£1,072.80
09.7.2021	Key Building Supplies	Jubilee Clips	£2.09
09.7.2021	Key Building Supplies	Roof tiles	£22.08
16.7.2021	Salaries	Wages	£2,096.38
19.7.2021	JKE Web design	Magazine Design	£500.00
21.7.2021	Chip Hosting	Microsoft Subscription	£143.76
22.7.2021	Ultimate Print & Design	Magazine Printing	£1,060.00
27.7.2021	HMRC	PAYE/NIC	£1,542.13
27.7.2021	HMRC	PAYE/NIC	1,554.71
30.7.2021	Salaries	Wages	£4,071.66
02.8.2021	NCC	Pension	£1,909.47
02.8.2021	Viking	Refuse Sacks	£187.04
02.8.2021	THPE	PPE Workwear	£240.24
05.8.2021	Bushby	Magazine Distribution	£270.00
09.8.2021	Russels Ltd	Mower	£474.00

09.8.2021	Kingfisher Direct	Dog Bin	£226.39
09.8.2021	D A Williams	PAT Electrical testing	£81.00
12.8.2021	Key Building Services	Amenity materials	£14.12
13.8.2021	Salaries	Wages	£2,666.93
13.8.2021	HMRC	PAYE/NIC	£1,645.28
18.8.2021	NCC	Pension	£1,965.59
25.8.2021	Mansfield Garden Machinery	Mower Service	£33.43
25.8.2021	Konica Minolta	Photocopier	£134.32
25.8.2021	Imperative Training	Defibrillator Pads / Charger	£184.80
27.8.2021	Staff	Wages	£4,037.21
03.9.2021	Town & Country	Grass cutting	£1,609.20
03.9.2021	JKE Web design	Microsoft subscription	£59.99
06.9.2021	Newark Book Festival	Event Organisation	£400.00

21/079

Direct Debits for approval

Date	Payee	Description	Amount incl VAT (if applicable)
1.7.2021	Trade UK	Paint, troughs	£151.90
1.7.2021	Trade UK	Turf, drill bit	£43.57
1.7.2021	Trade UK	Drill-Driver, Paint	£197.57
1.7.2021	Trade UK	Plants, manure pellets	£45.09
02.7.2021	ICO	Date Protection fees	£35.00

07.7.2021	UK Fuels Ltd	Petrol/Diesel	£10.52
13.7.2021	BT Group Plc	Telecoms	£36.00
14.7.2021	UK Fuels Ltd	Petrol/Diesel	£7.84
15.7.2021	Sage Global Services	Payroll Software	£20.40
21.7.2021	UK Fuels Ltd	Petrol/Diesel	113.68
23.7.2021	Chapel Street Tel	Telecoms	£59.53
26.7.2021	ALD Automotive	Van Lease	£334.80
01.8.2021	NSDC	Carpark rates	£58.00
01.8.2021	NSDC	Carpark rates	£49.00
02.8.2021	Trade UK	Brackets, rawplugs	£22.52
02.8.2021	Trade UK	Screws, Brackets, Trough, cable ties, lawn feed	£57.32
02.8.2021	Trade UK	Hosepipe	£30.85
04.8.2021	UK Fuels Ltd	Petrol/Diesel	£89.64
11.8.2021	BT Group Plc	Telecoms	£36.00
11.8.2021	UK Fuels Ltd	Petrol/Diesel	£30.00
17.8.2021	Sage Global Service	Payroll Software	£20.40
18.8.2021	UK Fuels Ltd	Petrol/Diesel	£67.86
18.8.2021	NCC	Pension	£1,965.59
20.8.2021	SSE Electricity	Carpark Electric	£27.07
23.8.2021	Chapel Street Tel	Telecoms	£59.49
25.8.2021	UK Fuels Ltd	Petrol/Diesel	£33.99
26.8.2021	ALD Automotive	Van Lease	£334.80
01.9.2021	NSDC	Carpark rates	£59.00

01.9.2021	NSDC	Carpark rates	£48.00
01.9.2021	Trade UK	Loppers, Stencil	£19.47
01.9.2021	Trade UK	Hozelock, oil, soluble plant food	£70.11
02.9.2021	Waterplus	Public Convenience	£73.25

21/080

Income

Date	Description	Amount £
12.7.2021	Cemetery	£10.00
14.7.2021	Christmas Event	£20.00
15.7.2021	Cemetery	£160.00
16.7.2021	Cemetery	£410.00
20.7.2021	Magazine	£225.00
22.7.2021	Cemetery	£630.00
23.7.2021	Magazine	£150.00
17.8.2021	Cemetery	£160.00
31.8.2021	Allotment	£20.00
01.9.2021	Cemetery	£500.00
03.9.2021	Grant	£500.00
	TOTAL	£2,785.00

BANK BALANCE		£58,634.85
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Finance accepted and signed.

21/081

Reports from County & District Councillors (verbal report; bullet points sent to the Clerk prior to meeting)

Reports from County Councillors Scott Carlton;

- Member suggestion for the capital highways programme 2022/23 has been made. Along with suggestions across the entirety of my division, I have asked for fourth avenue (near Locks Butchers) to be surfaced.
- Potholes on sixth/second Avenue have been reported to be filled and pavements on fifth/second Avenue have been inspected and awaiting repairs.
- Knocked over bollard on the High Street has been repaired.
- VIA will be carrying out an inspection of the High Street to identify slabs that need repairs/relaying.
- Gullies on at the junction of Swinecote Road/Worksop Road have been cleared as has the gullies on B6034 down to Rose Cottage. However further drainage works are required.
- Notice has been served to the property owner on Fifth Avenue, regarding the hedge that is encroaching on the pavements, notwithstanding covering the road signage.
- Meeting with the Highways Inspector on the 20th September for an update on the crossing, Church Street, parking on Paddock Close, gap in the hedge on Mansfield Road and signage for Maid Marion Drive.
- Crossing point restored quickly following the accident at the top of the High Street.
- NCC Adult Social Care at present is under significant pressure, with demands on the service extremely high. Extra spending has occurred to increase in various services such as Living Well and the Multi Agency Safeguarding Hub.
- Improving Outcomes for Survivors of Domestic Violence is featuring heavily in the works programme at present. Committee in July approved additional resources to the team and funding from MHCLG (£1,540,091). Three-year plan approved with funding from central government

expected to be in line with previous years for the delivery of this programme.

- Last week I led on some proactive work around Suicide Prevention and Mental Health. I will continue leading on this for the council, alongside Public Health leads.
- The Church Street Crossing working group information has been submitted to the Highways Authority. A staff member has been tasked with working up proposals. Replacement beacons have been accepted.

Report from District Councillor Scott Carlton;

- NSDC under an urgency item have increased their commitment to take 3 more families under the Afghan Locally Employed Staff. The initial commitment was 2. This will take it to 5.
- Met with Sgt Hurley recently to discuss Policing Priorities in the Edwinstowe/Clipstone ward.
- Areas in the Edwinstowe/Clipstone Ward are being looked at for the deployment of covert cameras to try to catch fly-tippers.
- Speeding issues raised to Notts Police in respect of Rufford Road, and Mansfield/Ollerton Road.
- Broadleaves, Boughton (supported living) is now open. The Scheme houses 30 x 1 bed apartment and 10 x 2 bed apartments. Delivered in partnership with NCC, Homes England. Has come in under budget from the original £8.6 million granted.
- Homes and Community Committee last night was updated on the council's green agenda. Plans are being developed to green council sites such as waste depots with solar panels and plans are being worked up to replace some vehicles with electric vehicles.
- A paper will be going to Leisure and Environment committee next week to update members on the Environment Bill. Early indications suggest that glass, metal, plastic, paper/card, food waste and garden waste will have to be collected separately. There may be some exceptions on this where it is not practically possible to separately. The Bill is in last stages of progressing through Parliament, when the council will know the full impact and any potential budgetary pressures, to what funding could be expected. As an example, the current budget for the waste and recycling service is £886,270. This represents 12% of the overall budget collected

through council tax or approximately £7.24 per resident of the district.

21/082

Planning Matters

21/01653/TEL24 - Proposed 18.0m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works

Contractors had tested for and found required services at the site.

21/083

To resolve to exclude the Press and public from the following item(s) in accordance with The Public Bodies (Admissions to Meetings) Act 1960.

Confidential Matters

21/084

Date of next meeting; To be confirmed.

It was agreed to move the October meeting to Thursday 14th.

Meeting closed at 9.20pm.