

Clarification on the conduct of meetings and public participation time

Members of the public may attend any committee or sub-committee meeting. Notices and agendas for these are posted on the Parish Council website and in the two notice boards – one on the High Street, the other outside the Village Hall.

Dates of full council meetings can be found on the Parish Council website.

Members of the public may not attend task group or working party/group meetings other than by invitation.

There is an allocated time on the agenda of full council meetings and planning committee meetings for public participation. The rules for this are to be found on the meetings page of the Parish Council website.

The agenda for each meeting will be available for the public at the time of the meeting and will, in the case of Full Council and Planning meetings, indicate when the allocated public participation time will be for that meeting.

The public participation slot for Planning meetings may be split into a brief time before each planning matter; however, should this be the case the time will be strictly adhered to. This is one minute for each speaker. Each speaker can only speak on the planning application being considered at that part of the agenda. Discussion with members of the public will not normally take place, except at the Chairperson's discretion.

Once a decision has been made and voted on, further discussion may not take place. Only discussion and comments made before the vote can be included in the minutes.